EAWA WORK SESSION MEETING MINUTES
September 3, 2025 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Chuck Brewer and Rob Reale. Also present were: Austin Calaman, Authority Manager; Jason Bock, Operations Manager; Michael Krieger, Engineer; Jeffrey Shank, Solicitor and Donna Bissinger, Admin Assistant. Not present: Rick Erb, board member; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Members of the Public: Jeremy Zimmerman – Cornwall CU4RD.

2. **PUBLIC COMMENT:** None

3. **REPORTS:**

   a. **Manager's Report:**

   i. **GHD Cost Comparison for Well 6/7:** As part of our discussions in both July and August, the Board was determining if EAWA should build a new Well 6/7 building vs. renovating and adding a separate electrical building to the existing site. GHD was tasked with providing a preliminary cost comparison which has been provided as part of the packet supplied to the board.

   Action: "The Board directs GHD to modify the existing plans for accommodations to include a new building at Well 6/7 with the ability for future expansion, treatment, etc." not to exceed $100,000.

   Motion: K Murphy **Second:** R Reale **Approved**

   ii. **EAWA Personnel Policy Manual Review:** Back in April/May, the Board decided to look at the Personnel Policy Manual to make some updates, revisions, etc. A small committee was formed which met on several occasions to review the entire manual while also sharing it with Mike Miller of Eckert Seamans who is EAWA's labor attorney. A revised copy of the manual with the incorporated changes from the committee and labor attorney was provided to the board. A redline copy can be provided as well. We're looking to act on this in October.

   iii. **Proposal for LCR Support – 120Water:** As part of the Federal Governments new regulations concerning lead and copper, EAWA and other water systems must adhere to the new guidelines. They include many things with the top items being service line inventory (both public and private, testing, replacement and communication). 120Water is one of the top companies to help systems adhere and maintain compliance with DEP and the EPA. They manage inventory, mapping and assistance with submissions, mailings, etc. when those milestones arise. Included are two proposals, one for a single year and one for two years. For context, the previous and current authority managers had lengthy conversations about this. The previous authority manager suggested that we move to a system like 120water and that he would have done so if he knew the hoops he needed to jump through to submit the initial inventory back in October 2024. Additionally, 120Water offers a service called predictive modeling which can be used to satisfy unknown services without having to field verify with excavation. This would be in addition to the proposal amount and can be evaluated after the inventory is built and updated.

The authority manager requested that the board review the report for this proposal to be voted on at the Monday Board Meeting.

b. **Operations Manager's Report:** Was provided by Bock to the board for their review. He noted that the well levels are dropping, and the fall hydrant flushing will be September 14-28th to clear sediment in the lines.

c. **Engineer's Report:** Kreiger reported to the board. The Water Main Project for Poplar Street is complete. The Water Main Replacement for High Street- Permitting continues and instead of drilling under the tracks they will open cut under the bridge. They have submitted the permits for the Well 6 & 7 Upgrade Project and the Existing Membrane replacement will be installed in October. They are working on permits for Public Water Supply with DEP, Water Allocation Assistance and Permit modifications for West Ridge and Groff Storage Tanks.

4. **UNFINISHED BUSINESS:**

   a. **Rate Study Proposal:** At August's Board meeting, we discussed having a cost of service/rate study completed for the authority. There was a suggestion for getting additional quotes/proposals for comparison which we were able to do. Right now, we have a proposal from UFS, Raftelis and Waterworth. The authority manager also connected with Manheim Area Water and Sewer Authority, and they mentioned that they used their engineer to perform their cost of service/rate study. They used Spots, Stevens and McCoy who Calaman has worked with in the past in a strategic planning capacity. They also mentioned that they are working with Waterworth, which is the 3rd proposal. Waterworth provides both cost of service and year over year budgeting/financial planning with rate projections.

   This proposal has been tabled until the next board meeting.

5. **NEW BUSINESS:** None

6. **BOARD MEMBER'S REMARKS:** Brewer inquired about the progress of the meter replacement project. Currently 750 have been replaced in the borough. He also asked about the Borough Utility Abandonment Ordinance. There has been no update.

7. **EXECUTIVE SESSION:** None

8. ADJOURN: 8:34 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** C Brewere **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 10/13/2025 Meeting