**EAWA WORK SESSION MEETING AGENDA**

**September 3, 2025 - 6:30 PM**

1. **CALL TO ORDER:**
2. **PUBLIC COMMENT:**
3. **REPORTS:**

1. **Manager’s Report:**

1. **GHD Cost Comparison for Well 6/7:** As part of our discussions in both July and August, the Board was determining if EAWA should build a new Well 6/7 building vs. renovating and adding a separate electrical building to the existing site. GHD was tasked with providing a preliminary cost comparison which has been provided as part of the packet.

**Action: “**The Board directs GHD to modify the existing plans for accommodations to include a new building at Well 6/7 with the ability for future expansion, treatment, etc.”

**Motion:** **Second:**

1. **EAWA Personnel Policy Manual Review:** Back in April/May, the Board decided to take a look at the Personnel Policy Manual to make some updates, revisions, etc. A small committee was formed which met on several occasions to review the entire manual while also sharing it with Mike Miller of Eckert Seamans who is EAWA’s labor attorney. Included in this package is the revised copy of the manual with the incorporated changes from the committee and labor attorney. A redline copy can be provided as well. We’re looking to act on this in October.
2. **Proposal for LCR Support – 120Water:** As part of the Federal Governments new regulations concerning lead and copper, EAWA and other water systems must adhere to the new guidelines. They include many things with the top items being service line inventory (both public and private, testing, replacement and communication). 120Water is one of the top companies to help systems adhere and maintain compliance with DEP and the EPA. They manage inventory, mapping and assistance with submissions, mailings, etc… when those milestones arise. Included are two proposals, one for a single year and one for two years. For context, Del and I had lengthy conversations about this and he also suggested that we move to a system like 120water and that he would have done it if he knew the hoops he needed to jump through to submit the initial inventory back in October 2024. Additionally, 120Water offers a service called predictive modeling which can be used to satisfy unknown services without having to field verify with excavation. This would be in addition to the proposal amount and can be evaluated after the inventory is built and updated.

**Action:** “The Board accepts the \_\_\_\_ year proposal from 120water for a price of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.”

**Motion:** **Second:**

1. **Operations Manager’s Report:**
2. **Engineer’s Report:**
3. **UNFINISHED BUSINESS:**
   1. **Rate Study Proposal:** At August’s Board meeting, we discussed having a cost of service/rate study completed for the authority. There was a suggestion for getting additional quotes/proposals for comparison which we were able to do. Right now, we have a proposal from UFS, Raftelis and Waterworth. I did also connect with Manheim Area Water and Sewer Authority, and they mentioned that they used their engineer to perform their cost of service/rate study. They used Spots, Stevens and McCoy who I have worked with in the past in a strategic planning capacity. They also mentioned that they are working with Waterworth which is the 3rd proposal. Waterworth provides both cost of service and year over year budgeting/financial planning with rate projections.

**Action:** “The Board accepts the proposal from \_\_\_\_\_\_\_\_\_\_\_\_ for a price of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.”

**Motion:** **Second:**

1. **NEW BUSINESS:**
2. **BOARD MEMBER’S REMARKS:**
3. **EXECUTIVE SESSION:**
4. **ADJOURN: \_\_\_\_\_\_\_\_ PM**