

EAWA BOARD MEETING MINUTES
May 12, 2025 - 6:30 PM

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Jeff McCloud, Rich Sheidy, Chuck Brewer and Keith Murphy. Also present were Austin Calaman, Authority Manager; Jeffrey Shank, Solicitor; Jason Bock, Operations Manager; Michael Krieger, Engineer; Michele Powl, Business Manager and Donna Bissinger Admin Assistant. Not present: Rick Erb, Board Member and Jill Gebhart, Admin Assistant. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 04/02/2025 and Board Meeting Minutes of 04/14/2025, as presented."

Motion: J McCloud **Second:** K Murphy **Approved**

5. REPORTS:

a. Manager's Report:

i. PENNVEST Payment Request Application #2

Action: "The Board approves submission of the Payment Request #2 to PENNVEST in the amount of \$ \$390,563.45, which reimburses EAWA expenses for engineering, legal, and Phase 1 construction expenses for the Cast Iron Main Replacement Project."

Motion: K Murphy **Second:** C Brewer **Approved**

ii. HRG proposal for Phase 4

Action: "The Board approves HRGs professional services agreement for phase 4 of the cast iron main replacement project funded through PENNVEST."

Motion: K Murphy **Second:** J McCloud **Approved**

iii. Mixer – Groff Tank: Operations staff worked with Kappe Associates Inc (KAI) to price out a mixer, with installation, at the Groff Tank. This is COSTARS pricing and was included in the capital budget for this year.

Action: “The Board approves the proposal from Kappe Associates Inc for the Groff Tank mixer and installation at a price of \$31,900.00 through COSTARS.”

Motion: J McCloud **Second:** R Sheidy **Approved**

- iv. **Pumping Services, Inc (PSI) proposal to replace existing membrane filters in WTP:** Operations staff, including the Authority Manager, worked with GHD to price out the replacement of the existing membrane filters at EAWA’s water treatment plant due to end of life. This is COSTARS pricing and was included in the capital budget for this year. The proposal is higher than what was budgeted but the original estimate was from 2 years ago and didn’t include the cost of installation.

Action: “The Board approves the proposal from Pumping Services, Inc for the membrane filter replacement and installation at a price of \$448,500.00 through COSTARS.”

Motion: K Murphy **Second:** R Sheidy **Approved**

- v. **Update on AMI project:** EAWA, Kentrel and LB Water met last Thursday to discuss the meter replacement project. The project is currently on hold till mid-June until we can build up our meter and MXU inventory to continue. The project will proceed by categories of Borough, West Donegal Township, then Mount Joy Township. A mass notification will go out for each category, then individual letters by the schedule for installs. Kentrel was able to install 329 units in less than a month and anticipate completion by the end of this year or the beginning of next year.
- vi. **Update on Quarry Property:** EAWA has received a draft sales agreement from the developer currently being reviewed by our solicitor and authority manager.
- b. **Operations Manager’s Report:** Bock provided his monthly report for the board noting that this month three fire hydrants were hit. Two with minor damage, the third had to be replaced. He also reported that the water level at Rheem’s wells have risen significantly while our remaining wells have not.
- c. **Engineer’s Report:** Kreiger reviewed permit status and progress on these current projects: Poplar St, Locust St., High St., Well 6&7, Membrane Project, Distribution Study to update the GIS System and the Back Run and Conewago Creek metering plan.
- d. **Financial Reports:**
- i. Paid Bills Detail (*Operating Fund*) (04/25/25) distributed with package (\$73,509.64 for balance).
- ii. Paid Bill Detail (*Capital Fund*) (04/25/25) distributed with package (\$106,241.35 for balance).

- iii. Statement of *Operating* Revenues & Expenditures for period of APRIL YTD, distributed with package. Balance: \$1,152,353.59 Expenditures: \$620,249.40 & Income: \$1,028,372.92.
- iv. Statement of *Capital* Revenues & Expenditures for period of APRIL YTD, distributed with package. Balance: \$9,633,485.59, Expenditures: \$1,190,599.65 & Income: \$321,030.65.

Action: "That the Board accepts the APRIL Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K Murphy **Second:** J McCloud **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$29,076.12 (05/12/25), Unpaid *Capital* Fund Bills Detail totaling \$697,094.97 (05/12/25) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$1,614.50 (05/12/25)."

Motion: R Sheidy **Second:** C Brewer **Approved**

8. BOARD MEMBER'S REMARKS: Brewer asked about our Zoom capability for EAWA's board meetings and how the interview process was going for an Administrative Assistant. Powl remarked that they will be holding interviews next week. McCloud welcomed Murphy back from his absence and Sheidy commented on the new authority manager's impressive capabilities. Murphy expressed his condolences for the recent passing of board member John O'Connell and Treese commented on O'Connell's obituary on Penn Live.

10. EXECUTIVE SESSION: A brief session was held.

11. ADJOURN: 7:42 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

A Calaman, Authority Manager

Approved at 6/09/2025 Meeting