

**EAWA BOARD MEETING MINUTES  
JANUARY 13, 2025 - 6:30 PM**

**CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Chuck Brewer, and John O’Connell. Also present were: Del Becker, Authority Manager; Jeffrey Shank, Solicitor; Michael Krieger, Engineer; Michele Powl, Business Manager; and Donna Bissinger, Admin. Assistant. Not present: Jason Bock, Operations Manager; Jill Gebhart, Admin Assistant. Members of the public: Claudia Shank, McNees attorney for Klein Mill developer.

**1. PLEDGE OF ALLEGIANCE TO THE FLAG:**

**2. PUBLIC COMMENT:** None

**3. APPROVAL OF PREVIOUS MINUTES:**

**Action:** “That the Board approves the WS Meeting Minutes of 12/4/2024 and Board Meeting Minutes of 12/9/2024, as presented.”

**Motion:** K Murphy      **Second:** J O’Connell      **Approved**

**4. REPORTS:**

**a. Manager’s Report:**

- i. **Water Extension and Development Agreement for Campus Road Phase 1B:** 282 EDUs for 280 multifamily dwelling units.

**Action:** “That the Board approves the Water Extension and Development Agreement.”

**Motion:** J O’Connell      **Second:** J McCloud      **Approved**

Claudia Shank had the approved plans signed at this time in the meeting to expedite the process.

- ii. **Bill of Sale for Capacity from 1376 Campus Road Associates to GEHF I E-TOWN, LLC:** 282 EDUs of 421 EDUs previously reserved.

**Action:** “That the Board consents to the presented Bill of Sale.”

**Motion:** J McCloud      **Second:** J O’Connell      **Approved**

- iii. **GHD Representative and Project Manager:** Mr. Michael Krieger, PE, will be the project manager. An Agreement for General Services for 2025 has been provided.

**Action:** “That the Board approves the GHD General Services Agreement for 2025.”

**Motion:** K Murphy    **Second:** J O'Connell    **Approved**

- iv. **Clearwell Bypass Project:** professional services proposal for the clearwell bypass project which recently received CFA grant funding in the estimated fee amount of \$26,000 for design, permitting and construction services for JHA Companies.

**Action:** "That the Board approves the JHA Professional Service Proposal for the Clearwell Bypass Project for a fee not to exceed \$26,000.00."

**Motion:** C Brewer    **Second:** R Sheidy    **Approved**

- v. **Water Main Replacement Project Phase 1 - Extension of Date for Contract Award:** extension of date of award to Joao & Bradley Construction Company, Inc. to March 13, 2025.

**Action:** "That the Board approves extension of the Date for Contract Award as noted."

**Motion:** K Murphy    **Second:** J O'Connell    **Approved**

- vi. **Meter Upgrade Purchase Order:** previously planned and budgeted multiyear purchase of meters through 2028 necessary to complete meter upgrade and replacement program.

**Action:** "That the Board approves execution of the L/B Water Purchase Order with an Extended Quote of \$1,512,390.27."

**Motion:** K Murphy    **Second:** J McCloud    **Approved**

- vii. **Advanced Metering Infrastructure (AMI) Installation and Operation Purchase Order:** previously planned and budgeted 5-year program for installation of hardware and operational fees for a 5-year period.

**Action:** "That the Board approves execution of the L/B Water Purchase Order with an Extended Quote of \$337,486.19."

**Motion:** J O'Connell    **Second:** K Murphy    **Approved**

- viii. **General Services Agreement:** agreement with Kentrel Corporation dated 11/15/2024 for the installation of replacement water meters at the quoted price of \$105.00 per meter. Contingent upon a more detailed agreement including escalation of installation costs, warranties and responsibilities.

**Action:** "That the Board approves execution of the General Services Agreement."

**Motion:** J O'Connell    **Second:** K Murphy    **Approved**

- b. **Operations Manager's Report:** provided at January 8 Work Session Meeting

- c. **Engineer's Report:** Kreiger reported the Poplar Street project started the last week in January with the stream crossing to be done 1<sup>st</sup>. W High Street Water Main Replacement Project options will be presented at the next board meeting. The Membrane Replacement Project permits were submitted in September. DEP is the hold up. The Treatment Plant Project adding a 3<sup>rd</sup> skid will require a major permit. Wells 6&7 Project – GHD will submit the permits the end of January or February along with the permit update for the Cornwall Quarry. O'Connell suggested that the HVAC system be investigated at the time work is done on the plant for air quality. Becker thought that some of those issues will be corrected when the neutralization tank is installed and will contain the chlorine odor.

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (12/23/24) distributed with package (\$84,591.56 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (12/23/24) distributed with package (\$20,686.20 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$1,197,439.85, Expenditures: \$1,233,340.71 & Income: \$46,317.92.
- iv. Statement of *Capital* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$10,723,653.58 Expenditures: \$91,922.95 & Income: \$1,106,645.32.

**Action:** "That the Board accepts the DECEMBER Statement of Revenues & Expenditures (Actual vs. Budget)."

**Motion:** J O'Connell **Second:** R Sheidy **Approved**

5. **UNFINISHED BUSINESS:** none

7. **NEW BUSINESS:**

8. **BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$102,682.57 (01/13/25), Unpaid *Capital* Fund Bills Detail totaling \$27,978.25 (01/13/25) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$11,266.28 (01/13/25)."

**Motion:** C Brewer **Second:** K Murphy **Approved**

9. **BOARD MEMBER'S REMARKS:** Brewer remarked that he was glad to see the Meter Upgrade Program is starting. McCloud noted that another Municipality was having tapping fee issues. Becker stated that it is his understanding that situations are different. Sheidy requested that the board have a future meeting to discuss the availability of

water as it relates to guaranteeing the number of EDU's for new developments. Murphy and O'Connell commented the technicians are doing a great job with the water main breaks and frigid weather.

**10. EXECUTIVE SESSION:** None

**11. ADJOURN: 7:41 PM**

**Action:** "That the Board adjourns the regular meeting."

**Motion:** K Murphy

**Second:** J McCloud

**Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

***Approved at 2/10/2025 Meeting***