

**EAWA BOARD MEETING MINUTES
DECEMBER 9, 2024 - 6:30 PM**

- 1. CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Chuck Brewer and John O'Connell. Also present were: Del Becker, Authority Manager; Jeffrey Shank, Solicitor; and Jill Gebhart, Admin Assistant. Not present: Jason Bock, Operations Manager; Michael Krieger, Engineer; Michele Powl, Business Manager; Donna Bissinger, Admin Assistant. Members of the Public: Jens Damgaard and Ryan Mentzer from Eckart Seamans.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 11/06/2024 and Board Meeting Minutes of 11/11/2024, as presented."

Motion: J O'Connell **Second:** K Murphy **Approved**

5. REPORTS:

a. Manager's Report:

- i. **PENNVEST Municipal Guarantee Discussion with Eckart Seamans**
Jens Damgaard and Ryan Mentzer from Eckart Seamans discussed points of 11/26/24 letter from counsel for municipalities and their proposed requirements for joint municipal guarantee to EAWA's PENNVEST project funding. Damgaard discussed options to present to PENNVEST as a counteroffer for funding without municipal guarantees. He explained the terminology of Rate Covenant, Debt Service Reserve Fund, aspects of Capital Reserve Fund; as well as funding options for loans outside of PENNVEST funding.

- ii. **2025 Operations Budget:** Operations Budget as presented 12/4/2024. Provides for a 3.13% increase in revenue.

Action: "That the Board approves the 2025 Operating Budget, dated 12/9/2024, as presented."

Motion: K Murphy **Second:** J McCloud **Approved**

- iii. **2025 Capital Spending Plan Update:** Updated Capital Spending Plan as presented 12/4/2024, dated 12/9/24, as presented.

Action: “That the Board approves the updated Capital Spending Plan, dated 12/9/2024, as presented.”

Motion: J O’Connell **Second:** K Murphy **Approved**

- iv. **Construction Phase Services for Poplar Street Project:** GHD proposal dated 12/2/2024.

Action: “That the Board accepts the proposal for construction phase services for an estimated fee of \$97,500.”

Motion: C Brewer **Second:** K Murphy **Approved**

- v. **Tapping Fee Update Study:** Operations Budget as presented. Provides for a 3.13% increase in revenue.

Action: “That the Board accepts the proposal for the updated Tapping Fee calculation for an estimated fee of \$13,000.”

Motion: J O’Connell **Second:** K Murphy **Approved**

- vi. **Commonwealth Financing Agency Local Share Account Grant:** grant received for Treatment Bypass Piping Project. The project is included in the Capital Spending Plan with an estimated cost of \$550,000.

Action: “That the Board accepts the CFA Local Share Account Grant in the amount of \$263,350.”

Motion: K Murphy **Second:** J McCloud **Approved**

- b. **Operations Manager’s Report:** none

- c. **Engineer’s Report:** none

- d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (11/22/24) distributed with package (\$842,953.98 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (11/22/24) distributed with package (\$26,604.01 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$1,569,252.78 Expenditures: \$990,614.48 & Income: \$130,907.68;

- iv. Statement of *Capital* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$9,714,279.20, Expenditures: \$45,768.52 & Income: \$55,632.95.

Action: "That the Board accepts the NOVEMBER Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: C Brewer **Second:** J O'Connell **Approved**

6. UNFINISHED BUSINESS: none

7. NEW BUSINESS: none

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$25,307.88 (12/9/24), Unpaid *Capital* Fund Bills Detail totaling \$71,058.91 (12/9/24) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$284.50 (12/9/24)."

Motion: K Murphy **Second:** J McCloud **Approved**

9. BOARD MEMBER'S REMARKS:

O'Connell wished everyone a Merry Christmas and Happy New Year. Murphy said he will sign and send a letter to the Borough regarding Board appointments. Sheidy noted the high cost of electricity for running the pumps using Conewago. Wells are less expensive than pumping from Conewago. Becker said alternate solar sources were investigated but expensive to set up. Sheidy felt finding a new well as supplemental water source would be beneficial. McCloud is hopeful after tonight's meeting to find resolve for the project funding. Brewer asked what was unique to S Mount Joy St leak? Becker stated it was a larger 10" pipe causing larger leak of water. Treese mentioned the Holiday lunch on Tues and offered well wishes for the Holidays.

10. EXECUTIVE SESSION: none

11. ADJOURN: 8:07 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J O'Connell **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 1 /13/2025 Meeting