

**EAWA BOARD MEETING AGENDA  
DECEMBER 9, 2024 - 6:30 PM**

- 1. CALL TO ORDER:**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG:**
- 3. PUBLIC COMMENT:**
- 4. APPROVAL OF PREVIOUS MINUTES:**

**Action:** "That the Board approves the WS Meeting Minutes of 11/06/2024 and Board Meeting Minutes of 11/11/2024, as presented."

**Motion:**

**Second:**

**5. REPORTS:**

**a. Manager's Report:**

- i. PENNVEST Municipal Guarantee Discussion with Eckart Seamans**
- ii. 2025 Operations Budget:** Operations Budget as presented 12/4/2024. Provides for a 3.13% increase in revenue.

**Action:** "That the Board approves the 2025 Operating Budget, dated 12/9/2024, as presented."

**Motion:**

**Second:**

- iii. 2025 Capital Spending Plan Update:** Updated Capital Spending Plan as presented 12/4/2024, dated 12/9/24, as presented.

**Action:** "That the Board approves the updated Capital Spending Plan, dated 12/9/2024, as presented."

**Motion:**

**Second:**

- iv. Construction Phase Services for Poplar Street Project:** GHD proposal dated 12/2/2024.

**Action:** "That the Board accepts the proposal for construction phase services for an estimated fee of \$97,500."

**Motion:**

**Second:**

- v. **Tapping Fee Update Study:** Operations Budget as presented. Provides for a 3.13% increase in revenue.

**Action:** "That the Board accepts the proposal for the updated Tapping Fee calculation for an estimated fee of \$13,000."

**Motion:**

**Second:**

- vi. **Commonwealth Financing Agency Local Share Account Grant:** grant received for Treatment Bypass Piping Project. The project is included in the Capital Spending Plan with an estimated cost of \$550,000.

**Action:** "That the Board accepts the CFA Local Share Account Grant in the amount of \$263,350."

**Motion:**

**Second:**

**b. Operations Manager's Report:**

**c. Engineer's Report:**

**d. Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (11/22/24) distributed with package (\$842,953.98 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (11/22/24) distributed with package (\$26,604.01 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$1,569,252.78 Expenditures: \$990,614.48 & Income: \$130,907.68;
- iv. Statement of *Capital* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$9,714,279.20, Expenditures: \$45,768.52 & Income: \$55,632.95.

**Action:** "That the Board accepts the NOVEMBER Statement of Revenues & Expenditures (Actual vs. Budget)."

**Motion:**

**Second:**

**6. UNFINISHED BUSINESS:**

**7. NEW BUSINESS:**

**8. BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$25,307.88 (12/9/24), Unpaid *Capital* Fund Bills Detail totaling \$71,058.91 (12/9/24) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$284.50 (12/9/24)."

**Motion:**

**Second:**

**9. BOARD MEMBER'S REMARKS:**

**10. EXECUTIVE SESSION:**

**11. ADJOURN:** \_\_\_\_\_ PM