

**EAWA BOARD MEETING MINUTES
MAY 13, 2024 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Chuck Brewer and John O'Connell. Also present were: Del Becker, Authority Manager; Jeffrey Shank, Solicitor; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Not present: Jason Bock, Operations Manager; Michael Krieger, Engineer; Donna Bissinger, Admin Assistant. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 04/03/2024 and Board Meeting Minutes of 04/08/2024, as presented."

Motion: J O'Connell **Second:** K Murphy **Approved**

5. REPORTS:

a. Manager's Report:

- i. **Quarry Access Request:** Lebanon County Department of Emergency Services request to use Quarry for water search and rescue training. Solicitor Jeffrey Shank made suggestions for agreement: individual participant signed releases, check with our carrier if that type of release is sufficient for coverage, and possibly include a provision requiring that EAWA is an additional insured under the LCDES policy. Moving forward with this, other points to define would be how often this training takes place, add notification to EAWA of training events, and it would not be for untrained personnel. Note that agreement and release should be made with Elizabethtown Area Water Authority, and not Elizabethtown Borough as mentioned in the correspondence.
- ii. **Poplar Street Water Main Replacement:** Easement request update. Property owner's attorney is in conversation with Solicitor Jeffrey Shank. Finding resolution and agreement for easement appears to be of mutual best interest. As the fine points are settled, hopefully agreement will be presented to the Board by next meeting. The agreement will enable the project to move forward with GHD to solicit bids for the Poplar St project.

b. Operations Manager's Report: Presented at WS meeting.

c. Engineer's Report: Presented at WS meeting.

d. Financial Reports:

- i. Paid Bills Detail (*Operating Fund*) (04/23/24) distributed with package (\$66,930.87 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (04/23/24) distributed with package (\$1,170.00 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of APRIL YTD, distributed with package. Balance: \$1,591,528.46, Expenditures: \$174,064.52 & Income: \$843,124.33; Note: Over budget for Filter Plant Electricity was due to providing water for Masonic Village. Conversely, wells are underbudget.
- iv. Statement of *Capital* Revenues & Expenditures for period of APRIL YTD, distributed with package. Balance: \$9,909,580.91, Expenditures: \$127,675.87 & Income: \$43,648.77.

Action: "That the Board accepts the APRIL Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J McCloud **Second:** K Murphy **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$23,939.05 (05/13/24) and Unpaid *Capital* Fund Bills Detail totaling \$172,121.03 (05/13/24)."

Motion: K Murphy **Second:** J O'Connell **Approved**

9. BOARD MEMBER'S REMARKS: Brewer asked if the wells look better with all the rain. Becker responded that the wells are producing well, and with the recent rain they potentially will go back up.

10. EXECUTIVE SESSION: None

11. ADJOURN: 6:51 PM

Action: "That the Board adjourns the regular meeting."

Motion: J McCloud **Second:** J O'Connell **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 6/10/2024 Meeting