

**EAWA BOARD MEETING MINUTES
MARCH 11, 2024 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Jeff McCloud, Rich Sheidy, Rick Erb (remote), Chuck Brewer and John O’Connell. Also present were: Del Becker, Authority Manager; George Alspach, Solicitor; Michele Powl, Business Manager; and Jill Gebhart, Admin Assistant. Not present: Keith Murphy, Board Member; Jason Bock, Operations Manager; Michael Krieger, Engineer; Donna Bissinger, Admin Assistant. Members of the Public: Jeffrey S. Shank, Nikolaus & Hohenadel LLP.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 02/07/2024 and Board Meeting Minutes of 02/12/2024, as presented.”

Motion: C Brewer **Second:** J McCloud **APPROVED**

5. REPORTS:

a. Manager’s Report:

i. **Resolution 2024-6:** Easement Agreement with Elizabethtown Borough for portions of EAWA property adjacent to Winnemore Alley

Action: “The Board approves Resolution 2024-6 granting an easement to Elizabethtown Borough as requested by the Borough.”

Motion: J O’Connell **Second:** R Sheidy **APPROVED**

b. Operations Manager’s Report: Presented at Work Session Meeting

c. Engineer’s Report: Presented at Work Session Meeting

d. Financial Reports:

i. Paid Bills Detail (*Operating Fund*) (02/23/24) distributed with package (\$62,190.82 for balance);

ii. Paid Bill Detail (*Capital Fund*) (02/23/24) distributed with package (\$36,675.00 for balance);

- iii. Statement of *Operating* Revenues & Expenditures for period of FEBRUARY YTD, distributed with package. Balance: \$962,905.06, Expenditures: \$205,022.49 & Income: \$162,448.55;
- iv. Statement of *Capital* Revenues & Expenditures for period of FEBRUARY YTD, distributed with package. Balance: \$9,996,774.68, Expenditures: \$94,584.37 & Income: \$124,140.56.

Action: "That the Board accepts the FEBRUARY Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J O'Connell **Second:** J McCloud **APPROVED**

6. UNFINISHED BUSINESS:

a. GHD Proposals for West High Street Line Replacement and Well #6/#7 Projects:

Action: "The Board approves GHD Proposals for West High Street Line Replacement and Well #6 & #7 Projects."

Motion: J McCloud **Second:** J O'Connell **APPROVED**

7. NEW BUSINESS:

a. Resolution 2024-7: Appointment of Jeffrey S. Shank (Nikolaus & Hohenadel, LLP) as Authority Solicitor:

George Alspach's term will end March 31, 2024.

Action: "The Board approves Resolution 2024-7 appointing Jeffrey S. Shank as Authority Solicitor and thanks George D. Alspach for his service to the Authority."

Motion: C Brewer **Second:** J O'Connell **APPROVED**

7. BILLS PAYABLE: Refer to Unpaid Report;

Becker addressed several questions on the PSI Pumping Solutions bill, continued inflation in payable bills, and Maher Duessel audit in progress. Becker thanked Michele Powl for getting all the documents needed to the auditors. Draft audit will be presented at work session mtg 4/3/2. Audit presentation will be 4/8/24 board meeting.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$38,491.82 (03/11/24), Unpaid *Capital* Fund Bills Detail totaling \$48,560.42 (03/11/24) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$38,733.42 (03/11/24)."

Motion: R Sheidy **Second:** J O'Connell **APPROVED**

8. BOARD MEMBER’S REMARKS:

Sheidy asked if we have the truck yet. Becker said the dump bed is finished and it is now getting signage applied.

Brewer thanked staff for the minutes that capture the meetings in review.

Dr. Treese thanked George Alspach for his expert council for the water authority. George Alspach acknowledged Treese’s remarks saying it has been his privilege and honor to work with the board and the EAWA organization all these years. Each of the board members and staff attending expressed best wishes to George Alspach on his retirement, appreciation for his longevity and corporate history as solicitor, his concern for the authority and community he served, and the advice and guidance given to the board during his tenure here.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:02 PM

Action: “That the Board adjourns the regular meeting.”

Motion: C Brewer

Second: R Sheidy

Approved

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 4/8/2024 Meeting