

**EAWA BOARD MEETING MINUTES  
FEBRUARY 12, 2024 - 6:30 PM**

**1. CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Chuck Brewer and John O'Connell. Also present were: Del Becker, Authority Manager; George Alspach, Solicitor; Michele Powl, Business Manager and Donna Bissinger, Admin Assistant. Not present: Rick Erb Board Member, Jason Bock, Operations Manager, Engineer; and Jill Gebhart, Admin Assistant. Members of the Public: None

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

**3. PUBLIC COMMENT:** None

**4. APPROVAL OF PREVIOUS MINUTES:**

**Action:** "That the Board approves the WS Meeting Minutes of 01/03/2024 and Board Meeting Minutes of 01/08/2024, as presented."

**Motion:** K Murphy      **Second:** J O'Connell      **Approved**

**5. REPORTS:**

**a. Manager's Report:**

i. **Chemical Bid** - Bids received 2/9/2024, via PennBid system. Summary provided.

**Action:** "That the Board awards the chemical bids as received and presented."

**Motion:** C Brewer      **Second:** J McCloud      **Approved**

ii. **Mowing Bid** – Four (4) bids received 2/9/2024. Summary provided. Staff recommends award to DWD Landscaping & Services LLC for 2024 with an optional extension for 2025.

**Action:** "That the Board awards the mowing contract for 2024 with an optional extension for 2025."

**Motion:** K Murphy      **Second:** J O'Connell      **Approved**

iii. **Bid for 2005 GMC Truck.**

**Action:** "Board accepts the Bid Amount of \$4,100.00 through the Municibid Program from Fred Edmondson of 1323 Poplar St, Kulpmont, PA"

**Motion:** K Murphy      **Second:** C Brewer      **Approved**

- iv. **Professional Services Agreements for HVAC Evaluation:** Evaluation of HVAC system at 211 W Hummelstown by ThermalTech Engineering in the amount of \$8,600.00. System is not operating properly. Budgeted as Special Project for 2024.

**Action:** "That the Board approves Professional Services Agreement with ThermalTech Engineering for HVAC Evaluation in the amount of \$8,600.00."

**Motion:** J O'Connell    **Second:** K Murphy    **Approved**

- v. **Meridian Heights Development (Phase 1) Water Extension and Development Agreement–** Agreement signed by Developer (124 EDUs). Formerly named 1925 Sheaffer Road. Total EDUs planned for development is 374;

**Action:** "That the Board contingently approves the Water Extension & Development Agreement for the Meridian Heights Development (Phase1) upon receipt of construction security."

**Motion:** J McCloud    **Second:** R Sheidy    **Approved**

O'Connell did not participate due to his company's prior work relationship with the previous developer.

- vi. **Water Allocations Permit with DEP-** Becker provided the board with a copy of a letter from DEP outlining their permit requirements. EAWA will need to monitor the minimum instream flow of Back Run and Conewago Creek. Monitoring the minimum release for Cornwall Quarry is an additional requirement. EAWA will incur additional costs and expenses to comply with the new requirements The consensus of the board is for Becker to generate a letter to DEP requesting an extension to satisfy DEP requirements.

b. **Operations Manager's Report:** Was presented at the Work Session meeting.

c. **Engineer's Report:** None

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (01/22/24) distributed with package (\$128,355.77 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (01/22/24) distributed with package (\$3,394.08 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$1,053,380.36, Expenditures: \$286,344.74 & Income: \$815,074.60;

- iv. Statement of *Capital* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$9,967,010.41, Expenditures: \$18,766.50 & Income: \$36,715.63.

**Action:** "That the Board accepts the JANUARY Statement of Revenues & Expenditures (Actual vs. Budget)."

**Motion:** J O'Connell **Second:** K Murphy **Approved**

**6. UNFINISHED BUSINESS:** None

**7. NEW BUSINESS:** None

**8. BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$82,327.34 (02/12/24) and Unpaid *Capital* Fund Bills Detail totaling \$65,455.83 (02/12/24)."

**Motion:** C Brewer **Second:** J McCloud **Approved**

**9. BOARD MEMBER'S REMARKS:** Brewer and McCloud expressed their regrets at being unable to attend the previous work session meeting.

**10. EXECUTIVE SESSION:** None

**11. ADJOURN:** 7:25 PM

**Action:** "That the Board adjourns the regular meeting."

**Motion:** K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

***Approved at 3 /11 /2024 Meeting***