

**EAWA BOARD MEETING MINUTES
JANUARY 8, 2024 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Chuck Brewer and John O'Connell. Also present were: Del Becker, Authority Manager; George Alspach, Solicitor; and Jill Gebhart, Admin Assistant. Not present: Jason Bock, Operations Manager, Engineer; Michele Powl, Business Manager; Donna Bissinger, Admin Assistant. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 12/6/2023 and Board Meeting Minutes of 12/11/2023, as presented."

Motion: R Sheidy **Second:** J O'Connell **Approved**

5. REPORTS:

a. Manager's Report:

i. Water Extension and Developers Agreement: Phase 2B StoneyBrook, 28 EDUs.

Action: "The Board approves the Agreement with Stoneybrook Developers LLC and Stoneybrook Duplex LLC for StoneyBrook Phase 2B."

Motion: K Murphy **Second:** J McCloud **Approved**

ii. Bowl Mor Apartments: Removal of liens from property.

Previous action by Board required property owner pay \$100 inspection fee for a new meter; additional fees would be waived.

Action: "The Board requests the Solicitor take action necessary to remove the liens from property."

Motion: K Murphy **Second:** J O'Connell **Approved**

iii. Health Care Expenditures Pay: Due to Medicare restrictions, Tom Shaud is ineligible for participation in the Health Savings Account and contributions made by the Authority to participants in the Health Plan;

Action: “The Board approves granting Tom Shaud a one-time 2024 pay amount of \$2,000.00 for Health Care Expenditures.”

Motion: J McCloud **Second:** C Brewer **Approved**

iv. **Draft Invitation to Submit Qualifications for Authority Solicitor Services;**

O’Connell shared ERSA information on similar invitation and information was modified to fit EAWA. Suggested firms were also provided. Board shall consider if firms have a conflict of interest that will arise. Bond Council will be needed for PENNVEST financing. EAWA will send out invitation to firms at the end of the week pending Board member comments.

b. **Operations Manager’s Report:** provided at January 3 Work Session Meeting

Becker noted there was a water main break today on E Orange St.

c. **Engineer’s Report:** none

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (12/22/23) distributed with package (\$59,784.26 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (12/22/23) distributed with package (\$14,465.87 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$1,240,470.88, Expenditures: \$1,192,998.17 & Income: \$65,328.18;
- iv. Statement of *Capital* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$9,959,931.28, Expenditures: \$60,211.24 & Income: \$1,036,617.74.

Action: “That the Board accepts the DECEMBER Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: J O’Connell **Second:** J McCloud **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: “That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$100,626.45 (01/08/24), Unpaid *Capital* Fund Bills Detail totaling \$15,219.56 (01/08/24) and Unpaid *Developer Escrow* Fund Bills Detail totaling \$480.00 (01/08/24).”

Motion: K Murphy **Second:** C Brewer **Approved**

9. BOARD MEMBER’S REMARKS:

Brewer asked if we have a name for the replacement Engineer with GHD. Becker has a resume for the engineer and it will be presented at the next Board meeting and can have engineer come to next meeting.

Sheidy complimented Becker and entire staff on the year end. Becker thanked the Board for their support as well. This past budget year has been a challenge on the supply side, especially with chemicals.

O’Connell asked if there was an agreement in place to cross PRL property for access to the pumping station. Becker indicated that there is an agreement to his knowledge but he would need to dig into the files to locate.

Treese asked Rich to sit on the meetings for water project Phase 1. Becker said there is remote meeting with PENNVEST at 10:00 on Jan 18, 2024. Treese indicated he would be asking for interested board members to be appointed to sub-committees to look at the various rate schedules we have and what our revenues are, with our solidified priorities. Becker said participation at those meetings will be helpful.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:05 PM

Action: “That the Board adjourns the regular meeting.”

Motion: C Brewer **Second:** J McCloud **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 2 /12 /2024 Meeting