

**EAWA WORK SESSION MEETING MINUTES  
JANUARY 3, 2024 - 6:30 PM**

**1. CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Rich Sheidy, Chuck Brewer, Rick Erb and John O’Connell. Also, present were: Del Becker, Authority Manager; George Alspach, Solicitor; and Donna Bissinger, Admin Assistant. Not present: Jeff McCloud, Board Member; Jason Bock, Operations Manager; Michele Powl, Business Manager and Jill Gebhart, Admin Assistant. Members of the Public: None

**2. APPOINTMENT OF BOARD CHAIRMAN:**

**Action:** “That the Board closes nominations for Board Chairman 2024.”

**Motion:** J O’Connell   **Second:** C Brewer   **Approved**

**Action:** “That the Board appoints Dr. Dale Treese as Chairman of the EAWA Board.”

**Motion:** C Brewer   **Second:** J O’Connell   **Approved**

**3. PUBLIC COMMENT:** None

**4. REORGANIZATION:** See Attached Resolution, 2024 Reorganization of Board Members

**Action:** “That the Board adopts Resolution 2024-1, 2024 Reorganization of Board Members, for Board Officers and Terms.”

**Motion:** J O’Connell   **Second:** K Murphy   **Approved**

**5. REPORTS:**

**a. Manager’s Report:**

- i. Meeting Dates for 2024:** published in LNP on December 20, 2023;
- ii. Chemical Bid:** Public notification scheduled for 1/15/24 via Pennbid; Deadline for receipt 2/9/24; Award on 2/13/24;
- iii. Grounds Maintenance Bid:** Public notification scheduled for 1/5/24; Deadline for receipt 2/9/24; Award on 2/13/24. An attached draft Bid package was provided for the Board to review.
- iv. Excess Equipment for Bid:** 2005 GMC Truck and Quarry Boat, Authorization was received to place these items out for bid.

**b. Operations Manager’s Report:** The report was distributed by Becker. He noted that there is a difficulty with the Rheems waste pumping system. A mineral build up has occurred inside the pipe line making it difficult to fully empty the tank. Research for a solution is being pursued.

**c. Engineer’s Report:** No report. Becker met with GHD on 1/2/24.

**6. UNFINISHED BUSINESS:** Sheidy inquired about meter replacements. Becker responded the project has gone slower than anticipated due to a lack of manpower and parts replacement available meters from the manufacturer.

**7. NEW BUSINESS:**

i. **Resolution 2024-2:** see attached Resolution 2024-2, Authorizing and Approving Certain Officers to Execute Official Documents for 2024;

**Action:** “That the Board adopts Resolution 2024-2, Authorizing and Approving Certain Officers to Execute Official Documents for 2024.”

**Motion:** K Murphy **Second:** C Brewer **Approved**

ii. **Resolution 2024-3:** see attached Resolutions 2024-3, Authorizing and Approving Compensation Changes and Increases;

**Action:** “That the Board adopts Resolution 2024-3, Authorizing and Approving Compensation Changes and Increases.”

**Motion:** J O’Connell **Second:** K Murphy **Approved**

iii. **Resolution 2024-4:** see attached Resolution 2024-4, Amending Water Rates and Charges;

**Action:** “That the Board adopts Resolution # 2024-4, Amending Water Rates and Charges.”

**Motion:** C Brewer **Second:** J O’Connell **Approved**

iv. **December 21 Meeting with City of Lebanon Authority:** Attended by D. Treese, J O’Connell, C. Brewer and D. Becker. Each attending discussed the their impression of the meeting which focused on water resources in southern Lebanon County.

**8. BOARD MEMBER’S REMARKS:** C Brewer expressed his thanks to Alspach and Becker on their helpful contributions that keep the Authority business running smoothly.

**9. EXECUTIVE SESSION:** None

**10. ADJOURN: 7:23 PM**

**Action:** “That the Board adjourns the work session meeting.”

**Motion:** K Murphy **Second:** J O’Connell **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

**Approved at 2/12/2024 Meeting**