

**EAWA WORK SESSION MEETING MINUTES
DECEMBER 6, 2023 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Jeff McCloud, Rich Sheidy, Chuck Brewer, Rick Erb and John O’Connell. Also present were: Del Becker, Authority Manager; George Alspach, Solicitor; and Donna Bissinger, Admin Assistant. Not present: Keith Murphy, Board Member; Jason Bock, Operations Manager; Michele Powl, Business Manager and Jill Gebhart, Admin Assistant. Members of the Public: None

2. PUBLIC COMMENT: None

3. REPORTS:

a. Manager’s Report:

i. **StoneyBrook Phase 2B:** request by Developer for relief of Letter of Credit for Tank Fee for StoneyBrook Phase 2B. Phase 2B is 28 lots (total tank fee of \$79,520). The consensus of the board was to not grant the requested relief and to keep the current agreement with the developer.

ii. **Cornwall Quarry:** Request by PENNVEST for EAWA to participate in a working group with Cornwall Borough and the City of Lebanon Authority regarding water resources in southern Lebanon County on December 21. Representatives from the board including, Dr Treese, Becker, O’Connell and Brewer have agreed to attend the meeting.

iii. **2024 Operations Budget:** Operations Budget as presented. Provides for a 3.5% increase in revenue due to projected increased operational costs.

Action: “That the Board approves the 2024 Operating Budget, dated 12/6/2023, as presented.”

Motion: C Brewer **Second:** J O’Connell **Approved**

iv. **2024 Capital Budget:** Capital Budget provided:

Action: “That the Board approves the 2024 Capital Budget, dated 12/6/2023, as presented.”

Motion: J McCloud **Second:** J O’Connell **Approved**

v. **Holiday Luncheon:** December 13, 2023 at 11:30AM, T.J. Rockwell’s.

b. Operations Manager’s Report: Will be provided at the regular Board Meeting.

c. Engineer’s Report: Zawrotuk will no longer be representing GHD. A new representative has yet to be determined.

4. **UNFINISHED BUSINESS:** None
5. **NEW BUSINESS:** None
6. **BOARD MEMBER'S REMARKS:** Sheidy raised concerns over the computer hacking of another water company. Becker responded he has contacted our IT Consultant to question the strength of our fire walls. IT informed him they are adding a new identity filter to our fire wall. O'Connell inquired if there has been any increase in security insurance due to hacking. Becker's response was that the market has stabilized.
7. **EXECUTIVE SESSION:** An executive session was held to discuss personnel matters. No action was taken.
8. **ADJOURN: 7:39 PM**

Action: "That the Board adjourns the work session meeting."

Motion: J McCloud **Second:** C Brewer **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 1/8/2024 Meeting