

**EAWA BOARD MEETING MINUTES
APRIL 10, 2023 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Rich Sheidy, Jeff McCloud, John O'Connell, Chuck Brewer. Also, present were: Michele Powl, Business Manager; George Alspach, Solicitor; and Jill Gebhart, Admin Assistant. Not present: Rick Erb, Board Member; Keith Murphy, Board Member; Jason Bock, Operations Manager; Cindy Zawrotuk, Engineer and Del Becker, Authority Manager. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 03/01/2023 and Board Meeting Minutes of 03/13/2023, as presented."

Motion: J O'Connell **Second:** J McCloud **Approved**

5. REPORTS:

a. Manager's Report:

i. **2022 Audit:** Audit was prepared by Jennifer CruverKibi, CPA, Maher Duessel.

Action: "That the Board accepts and approves the 2022 audit as presented."

Motion: R Sheidy **Second:** J O'Connell **Approved**

ii. **Reservoir Fence Repair:** Fallen trees from recent wind events have damaged the fence in several locations. Staff recommendation is awarded to Abel Fence for \$9,600.00 for the fence repair.

Action: "That the Board accepts the fence repair proposal from Abel Fence for \$9,600.00."

Motion: C Brewer **Second:** J O'Connell **Approved**

b. Operations Manager's Report: Presented at WS meeting.

c. Engineer's Report: Presented at WS meeting.

d. Financial Reports:

i. Paid Bills Detail (*Operating Fund*) (3/23/23) distributed with package (\$92,574.07 for balance);

- ii. Paid Bill Detail (*Capital Fund*) (3/23/23) distributed with package (\$2,591.87 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$982,454.22, Expenditures: \$172,475.75 & Income: \$66,026.78;
- iv. Statement of *Capital* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$8,877,707.54, Expenditures: \$6,160.80 & Income: \$47,531.57.

Action: "That the Board accepts the MARCH Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: C Brewer **Second:** J O'Connell **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$87,733.67 (4/10/23), Unpaid *Capital* Fund Bills Detail totaling \$17,101.92 (4/10/23), and Unpaid *Developers Escrow* Fund Bills Detail totaling \$28,041.00 (4/10/23)."

Motion: J McCloud **Second:** R Sheidy **Approved**

9. BOARD MEMBER'S REMARKS: Dr Treese, Brewer, O'Connell and McCloud all commented on the audit. It was noted that positive cooperation with office staff, good record keeping, EAWA's checks and balances and transparency lends to best working relations with the audit firm and leads to an effective audit completion.

Sheidy asked what IT security system coverage is in place. Powl stated Becker is our internal IT person and Doceo is our IT company. Also, EAWA has cyber insurance. EAWA has additional security for credit card transactions through our credit card company NCR.

Treese noted a need for tree / fence assessment plan for proactive maintenance. O'Connell stated safety needed while tree trimming. Recounting recent fatal incident in the news.

10. EXECUTIVE SESSION: None

11. ADJOURN: 6:57 PM

Action: "That the Board adjourns the regular meeting"

Motion: J McCloud **Second:** J O'Connell **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 5/8/2023