

**EAWA BOARD MEETING MINUTES
FEBRUARY 13, 2023 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Rich Sheidy, Jeff McCloud, John O’Connell, and Chuck Brewer. Also, present were: Del Becker, Authority Manager; George Alspach, Solicitor; and Donna Bissinger, Admin Assistant. Not present: Rick Erb, Board Member; Jason Bock, Operations Manager; Cindy Zawrotuk, Engineer and Michele Powl, Business Manager. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 01/04/2023 and Board Meeting Minutes of 01/09/2023, as presented.”

Motion: K Murphy **Second:** J O’Connell **Approved**

5. REPORTS:

a. Manager’s Report:

i. Resolution 2023-5: Dedication of water lines / Bill of Sale for Conoy Crossing Phase 3; Maintenance period concluded.

Action: “The Board approves Resolution 2023-5 to accept the Bill of Sale for the dedication of water lines for Conoy Crossing Phase 3.”

Motion: J McCloud **Second:** K Murphy **Approved**

ii. Resolution 2023-6 - Resolution for Authorization to Request Cost Reimbursement: For the S.R. 4025 (Cloverleaf Road) from Section 4018 (Harrisburg Avenue) to SR 4010 (Mount Pleasant Road) and SR 4018 intersection with SR 4025 Mount Joy and West Donegal Township Project, resolution regarding PennDOT reimbursement for Authority costs from PennDOT;

Action: “That the Board approves Resolution 2023-06, specifically that the (Vice) Chairman of said Authority be authorized and directed to sign a Utility Reimbursement Agreement on its behalf and that the (Assistant) Secretary be authorized and directed to attest the (Vice) Chairman’s signature on the Utility Reimbursement Agreement for this highway project.”

Motion: R Sheidy **Second:** K Murphy **Approved**

- iii. **Chemical Bid** - Bids received 2/10/2023, via PennBid system. Summary provided to Board.

Action: "That the Board awards the chemical Bids as received and presented."

Motion: K Murphy **Second:** J O'Connell **Approved**

- iv. **Westbrooke Phase IV Land Development Plan;**

Action: "That the Board approves and authorizes EAWA officers and officials to sign the Land Development Plan prior to the final developer's agreement approval."

Motion: K Murphy **Second:** J O'Connell **Approved**

- b. **Operations Manager's Report:** Presented at the Work Session Meeting.
- c. **Engineer's Report:** Zawrotuk will provide a report at the next Work Session Meeting.

Financial Reports: Report provided to the Board.

- i. Paid Bills Detail (*Operating Fund*) (1/26/23) distributed with package (\$67,466.15 for balance);
- ii. Statement of *Operating* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$1,127,997.51, Expenditures: \$274,675.41 & Income: \$817,103.44;
- iii. Statement of *Capital* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$8,883,867.13, Expenditures: \$77,409.47 & Income: \$50,439.76.

Action: "That the Board accepts the JANUARY Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J O'Connell **Second:** K Murphy **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Report provided to the Board.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$57,294.90 (2/13/23), Unpaid *Capital* Fund Bills Detail totaling \$68,333.57 (2/13/23) and Unpaid *Developers Escrow* Fund Bills Detail totaling \$1,296.75 (2/13/23)." ."

Motion: C Brewer **Second:** J McCloud **Approved**

9. BOARD MEMBER'S REMARKS: Brewer questioned if EAWA has a succession plan in place for employees. Becker replied that performance reviews were recently provided and that currently all positions are covered. Dr Treease commented that he was pleased with the letter that was drafted to Cornwall Borough.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:00 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J O'Connell **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 3/13/2023 Meeting