

**EAWA BOARD MEETING MINUTES  
DECEMBER 12, 2022 - 6:30 PM**

**1. CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Rich Sheidy, Jeff McCloud, Chuck Brewer and John O’Connell. Also present were: Del Becker, Authority Manager; George Alspach, Solicitor; Cindy Zawrotuk, Engineer and Donna Bissinger, Admin Assistant. Not present: Keith Murphy and Rick Erb, Board Members; Jason Bock, Operations Manager; Michele Powl, Business Manager. Members of the Public: None

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

**3. PUBLIC COMMENT:** None

**4. APPROVAL OF PREVIOUS MINUTES:**

**Action:** “That the Board approves the WS Meeting Minutes of 11/2/2022 and Board Meeting Minutes of 11/14/2022, as presented.”

**Motion:** J O’Connell    **Second:** J McCloud    **Approved**

**5. REPORTS:**

**a. Manager’s Report:**

**i. 2023 Board Meeting Dates & Holidays Observed**

**Action:** “That the Board approves the Public Notice containing the 2023 Board Meeting Dates and Holidays Observed.”

**Motion:** C Brewer    **Second:** R Sheidy    **Approved**

**ii. Rheems and South Market Street Main Replacement Project Change Order #4, Final Balancing:** reduction in contract price for final adjustment of quantities installed resulting in a net decrease in the contract price of \$47,237.00 for a final Contract Price of \$1,651,039.76;

**Action:** “That the Board approves Change Order #4 for Rheems and South Market Street Main Replacement Project.”

**Motion:** J O’Connell    **Second:** J McCloud    **Approved**

**iii. Resolution 2022-8:** Request by the Authority for a COVID-19 ARPA PA Small Water and Sewer Program grant of \$405,620 from the Commonwealth Financing Authority to be used for the Buckingham Tank Rehabilitation Project.

**Action:** “That the Board approves Resolution 2022-8 for the ARPA Grant Application for the Buckingham Tank Rehabilitation Project.”

**Motion:** J McCloud **Second:** J O’Connell **Approved**

- iv. **Resolution 2022-9:** Ratifying and Approving the Execution and Submission of the Grant Application by the Elizabethtown Area Water Authority to the Department of Community and Economic Development for the COVID-19 ARPA H2O PA Water Supply, Sanitary Sewer, and Stormwater Program for the 2023/2024 (N Poplar St, East High St and West High St) Water Main Replacement Projects;

**Action:** “That the Board approves Resolution 2022-9 for the execution and submission of the ARPA Grant Application for 2023/2024 N( Poplar St, East High St and West High St) Water Main Replacement Projects.”

**Motion:** J McCloud **Second:** J O’Connell **Approved**

- v. **Preliminary Water Rates 2023:** The recently approved budget includes a 6% increase in water revenue for 2023. Becker discussed potential options for a rate adjustment with the Board.

c. **Operations Manager’s Report:** Report was provided by Bock and presented to the board by Becker.

d. **Engineer’s Report:** Zawrotuk discussed work performed, including developer reviews and ongoing design projects. She indicated that a letter of support was sent for the proposed Grant Projects.

e. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (11/23/22) distributed with package (\$791,720.16 for balance);

- ii. Statement of *Operating* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$1,114,798.07, Expenditures: \$892,896.99 & Income: \$99,017.81;

- iii. Statement of *Capital* Revenues & Expenditures for period of NOVEMBER YTD, distributed with package. Balance: \$8,543,943.87, Expenditures: \$4,422.74 & Income: \$60,361.50.

**Action:** “That the Board accepts the NOVEMBER Statement of Revenues & Expenditures (Actual vs. Budget).”

**Motion:** C Brewer **Second:** J McCloud **Approved**

6. **UNFINISHED BUSINESS:** None

7. **NEW BUSINESS:** None

8. **BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** “That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$39,944.70 (12/12/22), Unpaid *Capital* Fund Bills Detail totaling \$151,349.16 (12/12/22) and Unpaid *Developer’s Escrow* Fund Bills Detail totaling \$5,946.00 (12/12/22).”

**Motion:** J O’Connell **Second:** J McCloud **Approved**

9. **BOARD MEMBER’S REMARKS:** The Board expressed their Holiday Greetings to everyone and Brewer & Sheidy thanked the authority manager and staff for the job they do to make the authority operate.

10. **EXECUTIVE SESSION:** None

11. **INFORMATIONAL SESSION:** The Authority Manager discussed developments with the Board regarding the Cornwall Quarry. The Board did not deliberate or take action.

11. **ADJOURN: 8:19 PM**

**Action:** “That the Board adjourns the regular meeting.”

**Motion:** **Second:**

Respectfully submitted,

D. Becker, PE, Authority Manager

**Approved at 1/09/2023 Meeting**