

**EAWA BOARD MEETING MINUTES
FEBRUARY 14, 2022 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members attended both in-person and remotely, present: Keith Murphy, Rich Sheidy, Jeff McCloud, John O’Connell and Chuck Brewer. Also, present were: Del Becker, Authority Manager; George Alspach, Solicitor; and Donna Bissinger, Admin Assistant. Not present: Rick Erb, Board Member; Jason Bock, Operations Manager; Cindy Zawrotuk, Engineer and Michele Powl, Business Manager. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 01/05/2022 and Board Meeting Minutes of 01/10/2022, as presented.”

Motion: J O’Connell **Second:** K Murphy **Approved**

5. REPORTS:

a. Manager’s Report:

i. **Chemical Bid** - Public notification on 1/17/2022, Bids received 2/9/2022, summary provided.

ii.

Action: “That the Board awards the chemicals bids as received and presented, excluding and rejecting the bid for citric acid.”

Motion: J McCloud **Second:** C Brewer **Approved**

iii. **Part-Time Administrative Assistant:**

Action: “That the Board approves the hiring of a Part-Time administrative assistant when a candidate is identified.”

Motion: K Murphy **Second:** J McCloud **Approved**

iv. **Appointment of Special Counsel:**

Action: “That the Board approves retaining Steven A. Hann of the law firm HRMM&L as Special Counsel on legal matters.”

Motion: J O’Connell **Second:** K Murphy **Approved**

- v. **Fulton CRIM Investment Account:** it has been challenging for the long-term invested funds of the Authority's Capital Reserve to earn a positive return. Our investment advisor, Mary Talbutt-Margerum of Fulton Financial recommends expansion of the investment options as interest rates begin to rise. Currently it is the policy of the Board to invest in CDs and Commercial Paper. Ms. Talbutt-Margerum recommends also including US Treasuries. The consensus of the board is to include US Treasuries as an investment option.
- b. **Operations Manager's Report:** Presented at the Work Session Meeting.
- c. **Engineer's Report:** Presented at the Work Session Meeting.
- d. **Financial Reports:**
 - i. Paid Bills Detail (*Operating Fund*) (01/24/22) distributed with package (\$49,137.08 for balance);
 - ii. Statement of *Operating* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$1,292,552.58, Expenditures: \$230,894.29 & Income: \$772,453.66;
 - iii. Statement of *Capital* Revenues & Expenditures for period of JANUARY YTD, distributed with package. Balance: \$9,699,467.72, Expenditures: \$7,165.39 & Income: \$21,596.22.

Action: "That the Board accepts the JANUARY Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: C Brewer **Second:** J O'Connell **Approved**

- 6. **UNFINISHED BUSINESS:** None
- 7. **NEW BUSINESS:** None
- 8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$87,370.55 (02/14/22), Unpaid *Capital* Fund Bills Detail totaling \$16,698.19 (02/14/22), and Unpaid *Developers Escrow* Fund Bills Detail totaling \$884.50."

Motion: K Murphy **Second:** J McCloud **Approved**

- 9. **BOARD MEMBER'S REMARKS:** Brewer checked on meeting Zoom capabilities for when he is out of town. O'Connell inquired about the type of service lines on College Ave. Becker commented that EAWA is in the process of creating a GIS inventory of all the service lines for future compliance with the LCR.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:10 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud

Approved

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 03/14/2022 Meeting