

**EAWA WORK SESSION MEETING MINUTES
NOVEMBER 3, 2021 - 6:30 PM**

1. **CALL TO ORDER:** The EAWA Board meeting was called to order at 6:30 P.M. by Dale Treese, Chairman. Members attended both in-person and remotely, present: Keith Murphy, Rich Sheidy, Jeff McCloud and Rick Erb. Also, present were: Del Becker, Authority Manager; Cindy Zawrotuk, Engineer; George Alspach, Solicitor; Jason Bock, Operations Manager; and Donna Bissinger, Admin Assistant. Not present: John O'Connell, Chuck Brewer, board members and Michele Powl, Business Manager. Members of the Public: None

2. **PUBLIC COMMENT:** None

3. **REPORTS:**
 - a. **Manager's Report:**
 - i. **Sheaffer Road Development:** A draft agreement was provided by the Developer for the board's review.

 - ii. **Lakeview Country Estates:** The application for connection was discussed by Becker with the Owner, who indicated the proposed interconnection is only for emergency use as suggested by their DEP sanitarian for emergency situations.

 - b. **Operations Manager's Report:** Bock presented his monthly report to the board.

 - c. **Engineer's Report:** Zawrotuk stated there are no new developer reviews to report and gave a progress report on the water treatment plant improvements project that includes the stream bank stabilization and Market Street water main pipe replacement.

4. **UNFINISHED BUSINESS:**
 - i. **Updated Draft Operations Budget:** Becker provided an updated handout to the board for their review.

 - ii. **Updated Draft Capital Budget:** Becker provided an updated handout to the board for their review.

5. **NEW BUSINESS:** None

6. **BOARD MEMBER'S REMARKS:** McCloud inquired how the new billing software was working. Becker gave an update. Sheidy complimented Becker on the work he put into the 2022 budget. Becker thanked Sheidy for accompanying him and GHD on the recent EAWA project evaluation. Murphy inquired if EAWA will hold a Christmas luncheon. Dr. Treese complimented the board on the budget and the hard work that goes into it. He also stated that there will be an executive session at the next board meeting.

7. EXECUTIVE SESSION: None

8. ADJOURN: 7:52 PM

Action: "That the Board adjourns the work session meeting."

Motion: K Murphy

Second: J McCloud

APPROVED

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at the 12/13/2021 Meeting