

**EAWA BOARD MEETING MINUTES
JULY 12, 2021 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dr. Dale Treese, Chairman. Members present: Jeff McCloud, Rich Sheidy, Chuck Brewer, and John O’Connell. Also present was Del Becker, Authority Manager and George Alspach, Solicitor; Michele Powl, Business Manager; and Donna Bissinger, Administrative Assistant. Not present: Keith Murphy and Rick Erb, Members; Jason Bock, Operations Manager; Cindy Zawrotuk, Engineer. Members of the Public: none

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 06/02/2021 and Board Meeting Minutes of 06/14/2021, as presented.”

Motion: J McCloud **Second:** J O’Connell **Approved**

5. REPORTS:

a. Manager’s Report:

i. Tapping Fee Calculation: updated Tapping Fee Calculation provided by GHD. Indicates that Tapping Fee may be raised from the current \$2,778.00 to a maximum of \$3,301.00. Previous increases by EAWA have been at 100% of the calculated amount. The current fee was set in 2017 after an increase of \$930.00 over the 2012 rate. For informational purposes only, tapping fees from other nearby authorities are currently set as follows:

Authority	Current Tapping Fee
Mount Joy Borough	\$2,398 to \$3,700
Manheim Area	\$4,378
Hempfield Water	\$2,650
Warwick	\$2,400
East Cocalico	\$3,679
Bainbridge	\$4,000

Following discussion, the consensus of the Board was to set the revised Tapping Fee at \$3,300 at the August Work Session meeting.

ii. September Budget Meeting: Tentatively set for 9/25/21.

iii. Mid-Year Budget Update: Becker presented the board with an update. He indicated to date revenue continues to exceed projections but it has yet to be determined if the change is permanent in nature. Expenses, with a couple of minor exceptions, are below projections.

- b. **Operations Manager's Report:** Discussed at the 7/7/21 Work Session, no update provided.
- c. **Engineer's Report:** Discussed at the 7/7/21 Work Session, no update provided.
- c. **Financial Reports:**
 - i. Paid Bills Detail (*Operating Fund*) (06/22/21) distributed with package (\$49,626.11 for balance);
 - ii. Statement of *Operating* Revenues & Expenditures for period of JUNE YTD, distributed with package. Balance: \$1,694,006.84, Expenditures: \$127,077.13 & Income: \$71,442.50;
 - iii. Statement of *Capital* Revenues & Expenditures for period of JUNE YTD, distributed with package. Balance: \$8,246,710.40, Expenditures: \$20,118.00 & Income: \$5,959.39.

Action: "That the Board accepts the JUNE Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J O'Connell **Second:** R Sheidy **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$39,651.15 (07/12/21) and Unpaid *Capital* Fund Bills Detail totaling \$10,157.00 (07/12/21)."

Motion: C Brewer **Second:** R Sheidy **Approved**

9. BOARD MEMBER'S REMARKS: Brewer made a suggestion that the board do something for the employees for their service during the pandemic and would like to discuss at the September Budget Meeting. Becker provided update on Sheidy's question about Market Street repairs potentially being planned for Market Street by PennDOT. He stated that he will discuss it with the Borough.

10. EXECUTIVE SESSION: None

11.ADJOURN: 7:25 PM

Action: "That the Board adjourns the regular meeting."

Motion: J McCloud **Second:** J O'Connell

Approved

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 08/09/2021 Meeting