

**EAWA BOARD MEETING MINUTES
APRIL 12, 2021 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dr. Dale Treese, Chairman. Members present: Rick Erb, Jeff McCloud, Rich Sheidy, Keith Murphy, Chuck Brewer and John O’Connell. Also present was Del Becker, Authority Manager; Michele Powl, Business Manager; George Alspach, Solicitor; and Cindy Zawrotuk, Engineer. Not present: Jason Bock, Operations Manager; and Donna Bissinger, Administrative Assistant. Members of the Public: none

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 03/03/2021 and Board Meeting Minutes of 03/08/2021, as presented.”

Motion: K Murphy **Second:** C Brewer **APPROVED**

5. REPORTS:

a. Manager’s Report:

- i. **Pump Repair – New Plant:** One of the primary pumps used to circulate water through the treatment system requires repair. A new pump will be procured and the existing pump refurbished and held as a spare.

- ii. **1925 Sheaffer Road Preliminary Development Plan:** Becker briefed the Board on the proposed 377-unit development located between Campus Road and Sheaffer Road. The plan presented is preliminary and if approved, subsequent land development plans in three phases. The developer has requested confirmation on EAWA’s ability to serve the development. Becker indicated he had drafted a letter confirming the ability to serve but noted the letter does not guarantee capacity. The Board expressed concern regarding fire service and details to be worked out regarding connection to existing Authority facilities. Becker also discussed with the Board proposed legislation before the PA State Legislature that could change the way EAWA bills multi-unit customers. Becker said it was highly likely that EAWA would need to change the way it bills all customers to preserve Authority revenue;

Action: “That the Authority confirms it has the ability to serve the proposed development.”

Motion: K Murphy **Second:** J O’Connell **APPROVED**

- b. **Operations Manager's Report:** discussed at 04/07/21 Work Session, no update provided.
- c. **Engineer's Report:** Cindy Zawrotuk, GHD provided a brief report on construction and engineering projects. Surveyor has commenced work for the two design projects.
- d. **Financial Reports:**
 - i. Paid Bills Detail (*Operating Fund*) (3/22/21) distributed with package (\$40,208.15 for balance);
 - ii. Paid Bill Detail (*Capital Fund*) (3/22/21) distributed with package (\$6,705.95 for balance);
 - iii. Statement of *Operating* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$ 1,223,850.20, Expenditures: \$ 102,062.70 & Income: \$ 37,294.48;
 - iv. Statement of *Capital* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$8,396,310.40, Expenditures: \$ 41,515.95 & Income: \$28,254.99.

Action: "That the Board accepts the MARCH Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J O'Connell **Second:** J McCloud **APPROVED**

6. UNFINISHED BUSINESS:

- a. **Resolution 2021-4 - Capital Reserve Policy:** Treese indicated that discussion within the subcommittee on April 7, 2021. The results of the discussion are incorporated into the revised policy.

Action: The attached Capital Reserve Policy is hereby approved and adopted by the Board of the Elizabethtown Area Water Authority.

Motion: K Murphy **Second:** C Brewer **APPROVED**

7. NEW BUSINESS: None;

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$40,718.48 (04/12/21) and Unpaid *Capital* Fund Bills Detail totaling \$7,870.00 (04/12/21)."

Motion: K Murphy **Second:** C Brewer **APPROVED**

9. BOARD MEMBER'S REMARKS: Jeff McCloud indicated it was nice to be back at in-person meetings.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:35 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud

APPROVED

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 05/10/2021 Meeting