

**EAWA BOARD MEETING MINUTES
MARCH 8, 2021 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was called to order at 6:30 P.M. by Dr. Dale Treese, Chairman. Members present: Rick Erb, Jeff McCloud, Rich Sheidy, Keith Murphy, Chuck Brewer and John O’Connell. Also present was Del Becker, Authority Manager; Michele Powl, Business Manager; George Alspach, Solicitor; and Cindy Zawrotuk, Engineer. Absent: Jason Bock, Operations Manager; and Donna Bissinger, Administrative Assistant. Members of the Public: none

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 02/03/2021 and Board Meeting Minutes of 02/08/2021, as presented.”

Motion: K Murphy **Second:** J O’Connell **APPROVED**

5. REPORTS:

a. Manager’s Report:

i. **Statement of Financial Interests:** Board members requested to update and return.

ii. **Mill Road Bridge Temporary Construction Easement:**

Action: “That the Board approves the Agreement granting a Temporary Construction Easement to Mount Joy Township for the Mill Road Bridge Replacement Project, as presented.”

Motion: R Sheidy **Second:** J O’Connell **APPROVED**

iii. **StoneyBrook Phase 2A Water Extension Agreement:** Agreement has been signed by Developer (24 EDUs). Letters of Credit are in process;

Action: “That the Board contingently approves the Water Extension & Development Agreement for StoneyBrook Phase 2A, subject to receipt of Letters of Credit”

Motion: K Murphy **Second:** J McCloud **APPROVED**

- iv. **Rheems Water Main Replacement:** Board contingently approved Change Order No. 1, final revised change order received and includes additional items of work performed by the Contractor. Engineer and staff recommend approval;

Action: “That the Board approves revised Change Order No. 1 that reduces the total contract amount by \$32,844.70 and agrees with closure of the Contract with Joao & Bradley Construction Co., Inc.”

Motion: J McCloud **Second:** C Brewer **APPROVED**

- v. **Fire Service Fees:** Becker presented example fees charged by other municipalities and authorities. Treese indicated that the subcommittee discussing the Capital Reserve Policy will also discuss this. Brewer inquired how many private homes have fire suppression systems. Becker indicated the number would be provided.

- b. **Operations Manager’s Report:** discussed at 3/3/21 Work Session, no update provided.

- c. **Engineer’s Report:** Cindy Zawrotuk, GHD provided and brief report on construction projects and also discussed with the Board engineering agreements and proposals for work and projects in 2021.

- i. **GHD Proposals of Engineering:** replacement of water main on portions of Spruce / Locust Streets within Borough. After discussion of the projects and as recommended by the solicitor, separate agreements for professional services will be obtained from the surveyor to be used, Honor Engineer, Inc.

Action: “That the Board approves the GHD Proposals for the following projects:

- 2021 General Services Agreement, fee not to exceed \$7,500
- 2021 Main Replacement Project, fee not to exceed \$65,500
- Miscellaneous Plant Improvements Project, fee not to exceed \$89,100”

Motion: C Brewer **Second:** R Erb **APPROVED**

- d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (02/22/21) distributed with package (\$67,012.05 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (02/22/21) distributed with package (\$58,366.75 for balance);

- iii. Statement of *Operating* Revenues & Expenditures for period of FEBRUARY YTD, distributed with package. Balance: \$1,245,962.07, Expenditures: \$225,663.30 & Income: \$143,424.43;
- iv. Statement of *Capital* Revenues & Expenditures for period of FEBRUARY YTD, distributed with package. Balance: \$8,372,024.86, Expenditures: \$107,345.23 & Income: \$23,043.32.

Action “That the Board accepts the FEBRUARY Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: C Brewer **Second:** R Erb **APPROVED**

- 6. **UNFINISHED BUSINESS:** None;
- 7. **NEW BUSINESS:** None;
- 8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: “That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$7,602.73 (03/08/21), Unpaid *Capital* Fund Bills Detail totaling \$36,260.00 (03/08/21) and *Unpaid* Developers Escrow Fund Bills Detail totaling \$843.95 (03/08/21).”

Motion: J O’Connell **Second:** K Murphy **APPROVED**

- 9. **BOARD MEMBER’S REMARKS:** Rich Sheidy agreed to serve on the subcommittee.
- 10. **EXECUTIVE SESSION:** None
- 11. **ADJOURN:** 7:36 PM

Action: “That the Board adjourns the regular meeting.”

Motion: K Murphy **Second:** J O’Connell **APPROVED**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 04/12/2021 Meeting