

**EAWA BOARD MEETING MINUTES
JANUARY 11, 2021 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held virtually and was called to order at 6:30 P.M. by Dr. Dale Treese, Chairman. Members present: Rick Erb, Jeff McCloud, Rich Sheidy, Keith Murphy, Chuck Brewer and John O’Connell. Also present was Del Becker, Authority Manager; Jason Bock, Operations Manager; and George Alspach, Solicitor. Absent: Michele Powl, Business Manager; Donna Bissinger, Administrative Assistant, and Cindy Zawrotuk, Engineer. Members of the Public: none

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 12/2/2020 and Board Meeting Minutes of 12/8/2020, as presented.”

Motion: K Murphy **Second:** J O’Connell **APPROVED**

5. REPORTS:

a. Manager’s Report:

i. **StoneyBrook Phase 3A Water Extension Agreement** – Agreement signed by Developer (34 EDUs);

Action: “That the Board contingently approves the Water Extension & Development Agreement for StoneyBrook Phase 3A.”

Motion: R Sheidy **Second:** J McCloud **APPROVED**

ii. **Promotion of Jackson Kalina to Operator:** Kalina has obtained all necessary subclass certifications from the Pennsylvania DEP for operation of the EAWA Treatment and Distribution system.

Action: “That the Board approves the promotion of Jackson Kalina and approves an increase in hourly rate of \$2.00 per hour”

Motion: C Brewer **Second:** J O’Connell **APPROVED**

iii. **Personnel Qualifications** – Recognition of Andy Anderson for passing subclasses Non-Gaseous Chemical Disinfection and Membrane Treatment;

Action: “That the Board recognizes the professional achievements of Andy Anderson and approves an increase in hourly rate of \$1.00 per hour.

Motion: J O'Connell **Second:** K Murphy **APPROVED**

- iv. **Capital Reserve Policy** – Draft Capital Reserve Policy provided for review;
- b. **Operations Manager's Report:** discussed at 1/6/21 Work Session.
- c. **Engineer's Report:** none.
- d. **Financial Reports:**
 - i. Paid Bills Detail (*Operating Fund*) (12/22/20) distributed with package (\$31,106.38 for balance);
 - ii. Statement of *Operating* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$1,384,641.01, Expenditures: \$1,051,113.70 & Income: \$42,228.22;
 - iii. Statement of *Capital* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$8,461,121.67, Expenditures: \$620,685.89 & Income: \$920,117.14.

Action: "That the Board accepts the DECEMBER Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: J McCloud **Second:** R Sheidy **APPROVED**

6. UNFINISHED BUSINESS:

- a. **Fulton CRIM Account Investment Options:** recommendation of account advisor on commercial paper investment option;

7. NEW BUSINESS: None;

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$67,440.22 (1/11/21) and Unpaid *Capital* Fund Bills Detail totaling \$6,410.00 (1/11/21)."

Motion: R Erb **Second:** C Brewer **APPROVED**

9. BOARD MEMBER'S REMARKS: Sheidy inquired how long the Board would continue to meet virtually. Treese indicated it would at least through February and reevaluate at that point. Murphy stated that it was likely best to be in a month-to-month status on the decision.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:15 PM

Action: "That the Board adjourns the regular meeting."

Motion: J McCloud **Second:** K Murphy

APPROVED

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 02/08/2021 Meeting