

**EAWA BOARD MEETING MINUTES  
NOVEMBER 9, 2020 - 6:30 PM**

**1. CALL TO ORDER:** The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. Dale Treese, Chairman. Members present: Jeff McCloud, Rich Sheidy, Keith Murphy, Chuck Brewer and John O’Connell. Also present was Del Becker, Authority Manager, and George Alspach, Solicitor. Absent: Rick Erb, Board Member; Michele Powl, Business Manager; Jason Bock, Operations Manager, Donna Bissinger, Administrative Assistant, and Pete Lusardi, Engineer. Members of the Public: none

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

**3. PUBLIC COMMENT:** None

**4. APPROVAL OF PREVIOUS MINUTES:**

**Action:** “That the Board approves the WS Meeting Minutes of 11/4/2020 and Board Meeting of 11/9//2020 as presented.”

**Motion:** K Murphy      **Second:** J O’Connell      **APPROVED**

**5. REPORTS:**

**a. Manager’s Report:**

**i. Personnel Qualifications** – Recognition of Jackson Kalina for passing subclasses Corrosion Control and Sequestering and Non-Gaseous Chemical Disinfection and Andy Anderson for passing subclass Distribution System Operation and Water General Exam.

**Action:** “That the Board recognizes the professional achievements of Jackson Kalina and Andy Anderson and approves an increase in hourly rate of \$1.00 per hour for each employee.

**Motion:** R Sheidy      **Second:** J McCloud      **APPROVED**

**ii. Overdue Accounts Update:** Becker updated the Board on overdue accounts. Payment arrangements and the number of properties that are lien eligible have increased since the start of the pandemic in March. It has been Authority policy to not terminate service for non-payment during the pandemic. The consensus of the Board is that some action is needed and to revisit the topic early in 2021.

**b. Operations Manager’s Report:** no comments on the report made at November 2 meeting.

**c. Engineer’s Report:** none.

**d. Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (10/22/20) distributed with package (\$38,472.43 for balance);
- ii. Statement of *Operating* Revenues & Expenditures for period of OCTOBER YTD, distributed with package. Balance: \$2,365,388.55, Expenditures: \$119,974.07 & Income: \$763,045.42;
- iii. Statement of *Capital* Revenues & Expenditures for period of OCTOBER YTD, distributed with package. Balance: \$8,162,631.41, Expenditures: \$3,600.00 & Income: \$26,886.31.

**Action:** "That the Board accepts the OCTOBER Statement of Revenues & Expenditures (Actual vs. Budget)."

**Motion:** K Murphy    **Second:** J O'Connell    **APPROVED**

#### 6. UNFINISHED BUSINESS:

- i. **2021 Operations Budget:** revised Operations Budget provided:

**Action:** "That the Board approves the 2021 Operating Budget, dated 11/9/2020, as presented."

**Motion:** J McCloud    **Second:** K Murphy    **APPROVED**

- ii. **2021 Capital Budget:** revised Capital Budget provided:

**Action:** "That the Board approves the 2021 Capital Budget, dated 11/9/2020, as presented."

**Motion:** K Murphy    **Second:** C Brewer    **APPROVED**

7. **NEW BUSINESS:** None;

8. **BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$28,248.46 (11/9/20), Unpaid *Capital* Fund Bills Detail totaling \$20,412.23 (11/9/20), and Unpaid *Developers Escrow* Fund Bills Detail totaling \$297.50 (11/9/20)."

**Motion:** R Sheidy    **Second:** K Murphy    **APPROVED**

9. **BOARD MEMBER'S REMARKS:** Murphy thanked staff for the budget preparation and thanks to staff for all their work in a trying year. O'Connell wished everyone a Happy

Thanksgiving. McCloud thanked staff and the Board for their team effort on the budget planning. Treese thanked the Board for their strength in planning.

**10. EXECUTIVE SESSION:** None

**11. ADJOURN: 7:03 PM**

**Action:** "That the Board adjourns the regular meeting."

**Motion:** J McCloud **Second:** K Murphy

**APPROVED**

Respectfully submitted,

D. Becker, PE, Authority Manager

**Approved at 12/14/2020 Meeting**