

**EAWA BOARD MEETING MINUTES
OCTOBER 12, 2020 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. Dale Treese, Chairman. Members present: Jeff McCloud, Rich Sheidy, Keith Murphy, Rick Erb, Chuck Brewer and John O’Connell. Also present was Del Becker, Authority Manager, and George Alspach, Solicitor. Absent: Michele Powl, Business Manager; Jason Bock, Operations Manager, Donna Bissinger, Administrative Assistant, and Pete Lusardi, Engineer. Members of the Public: none

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 9/2/2020, Board Meeting Minutes of 9/14/2020, and Special Meeting of 9/19/2020 as presented.”

Motion: K Murphy **Second:** R Sheidy **Approved**

5. REPORTS:

a. Manager’s Report:

- i. **2021 Draft Operations and Capital Budgets:** Becker provided the Board with a memo regarding the 2021 budgets that included updates since the September 19 Special Meeting. He indicated since a rate adjustment was not currently planned, revenue for next year would only increase very marginally due to new connections. The draft budget included a cost of living increase for employees that is slightly above the current consumer price index increases for the last 12-month period. Becker indicated that health care premiums for next year will decrease by 4.5%. He stated that the Authority was advised by our insurance broker that an increase of about 5% across the board should be anticipated. In summary, operational expenses are expected to increase by approximately 2.9%. Sheidy inquired if the Authority had filed a claim under any of the policies recently. Becker indicated that we had not had a substantial claim under any of the policies. Becker also indicated that the debt service for next year would decrease due to the refinancing but would increase by about \$120,000 in 2022. Treese indicated that it may be necessary to revisit a rate adjustment in the later half of 2021. The Capital Budget was also reviewed. Becker indicated that the draft 10-year plan now included funds for the remote read system in 2028.;
- ii. **Cellular Service Provider leases:** Becker updated the Board on a recent contact from a cell tower broker for a long-term lease on the Authority’s cell lease

locations on the Rockwood and Groff tanks. He indicated that the interest showed demonstrates that the locations still continue to be a valuable asset.;

b. **Operations Manager's Report:** no comments on the report made at October 7 meeting.

c. **Engineer's Report:** none.

d. **Financial Reports:**

c. **Financial Reports:**

i. Paid Bills Detail (*Operating Fund*) (9/22/20) distributed with package (\$39,367.42 for balance);

ii. Paid Bill Detail (*Capital Fund*) (9/22/20) distributed with package (\$14,155.69 for balance);

iii. Statement of *Operating* Revenues & Expenditures for period of SEPTEMBER YTD, distributed with package. Balance: \$1,723,114.40, Expenditures: \$125,578.47 & Income: \$29,657.51;

iv. Statement of *Capital* Revenues & Expenditures for period of SEPTEMBER YTD, distributed with package. Balance: \$8,139,345.10, Expenditures: \$30,095.72 & Income: \$6,049.70.

Action: "That the Board accepts the SEPTEMBER Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K Murphy **Second:** C Brewer **APPROVED**

6. **UNFINISHED BUSINESS:** None;

7. **NEW BUSINESS:** None;

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$29,054.86 (10/12/20) and Unpaid *Capital* Fund Bills Detail totaling \$3,600.00 (10/12/20)."

Motion: R Sheidy **Second:** J McCloud **APPROVED**

9. **BOARD MEMBER'S REMARKS:** J McCloud asked if the conversion process for the billing software had started. Becker indicated that the process had just started and would be further implemented in the coming months. K Murphy asked if we had a start date for the new McDonald's service connection. Becker indicated that preconstruction

conference was scheduled with Leo Kob and expects to start soon. R Sheidy asked if delinquent payments had increased. Becker indicated we would have a clearer picture at the end of the month and an update would be provided in November. Treese indicated that Board members should provide comments to Becker on the budget should they have any.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:25 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud **APPROVED**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 11/9/2020 Meeting