

**EAWA WORK SESSION MEETING MINUTES
SEPTEMBER 2, 2020 - 6:30 PM**

1. **CALL TO ORDER:** The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dale Treese, Chairman. Members present: Keith Murphy, Jeff McCloud, Rich Sheidy, Rick Erb, Chuck Brewer and John O'Connell, Board Members. Also present were Del Becker, Authority Manager, George Alspach, Solicitor, Jason Bock, Operations Manager. Absent: Michele Powl, Business Manager; Donna Bissinger, Admin Assistant, and Pete Lusardi, Engineer. Members of the Public: None
2. **PUBLIC COMMENT:** None
3. **REPORTS:**
 - a. **Manager's Report:**
 - i. **McDonald's Service Connection:** Becker indicated that a new building is being constructed on the property and the existing building will be demolished. Staff recommended that due to condition of the service line to the property that it be replaced during the shutdown. Bock briefed the Board on the poor condition of the line. A proposal was received from a local contractor for the work; however, the amount exceeded the bidding threshold for authorities. Following discussion, it was the consensus of the Board to bid the needed replacement project. Becker indicated that GHD will assist with the bidding. Bids will be received on September 18 in advance of the special meeting on September 19.
 - ii. **Payroll Tax Deferment:** Program became effective on September 1 based on an executive order by the President. Participation in the program is complicated and places the Authority in the position of having to pay the taxes. Staff recommended not participating due to the limited benefit to employees. The consensus of the Board was to not participate but should Congress provide permanent relief of the deferred tax, the Board may take steps to provide additional pay to employees to compensate them for any lost revenue.
 - b. **Operations Manager's Report:** Bock briefed the Board on Operations and provided his report. He discussed a recent service main break on Highlawn Avenue. Brewer inquired about Steve Bixler's status and whether Steve was still assisting in the training of other staff. Bock indicated that he was. Treese asked that Bock and Becker provide an update on the meter replacement work.
 - c. **Engineer's Report:** Becker provided Lusardi's report. Preconstruction meeting was held for the Rheems line replacement project. Contractor intends to start at the end of September. For the Mount Joy Township Booster project, the VFD was delivered and will be installed shortly.

4. UNFINISHED BUSINESS:

- a. **September 19 Special Meeting:** breakfast will be provided at 8AM with meeting to follow. Treese asked that Board members provide priorities for discussion by the September 14 meeting. He indicated his priorities were continued focus on the line replacements and an update to the standard specifications. The Board also had a brief discussion of proposed development and rezoning in Mount Joy Township impacting the EAWA system.

5. NEW BUSINESS: None

6. BOARD MEMBER'S REMARKS: None.

7. EXECUTIVE SESSION: None

8. ADJOURN: 7:25 PM

Action: "That the Board adjourns the work session meeting."

Motion: K Murphy **Second:** J McCloud **APPROVED**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at the 10/12/2020 Meeting