

**EAWA WORK SESSION MEETING MINUTES  
JULY 1, 2020 - 6:30 PM**

**1. CALL TO ORDER:** The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Keith Murphy, Vice Chairman. Members present: Jeff McCloud, Rick Erb, Chuck Brewer and John O’Connell, Board Members. Dale Treese and Rich Sheidy were absent. Also present were Del Becker, Authority Manager, George Alspach, Solicitor, Jason Bock, Operations Manager. Absent: Michele Powl, Business Manager; Donna Bissinger, Admin Assistant, and Pete Lusardi, Engineer. Members of the Public: None

**2. PUBLIC COMMENT:** None

**3. REPORTS:**

**a. Manager’s Report:**

**i. Service Terminations for Non-Payment:** Becker informed the Board that the Public Utilities Commission (PUC) had not lifted the moratorium on service terminations for non-payment. He noted that EAWA is not regulated by the PUC. Following discussion, it was the consensus of the Board to continue the policy of not terminating service for non-payment.;

**b. Operations Manager’s Report:** Bock briefed the Board on Operations and provided his report.

**c. Engineer’s Report:** no report from Lusardi; Becker updated the Board on projects.

**i. 2020 Pipe Replacement Project:** proposed to advertise for bids on July 6; open the bids on August 6; award August 10; construction start September.

**ii. Well No. 3 Contact Pipe Project:** final restoration completed and close-out expected shortly;

**iii. Mount Joy Township WTP Booster:** time extension request due to equipment delivery delay due to COVID-19

**Action:** “That the Board approves Change Order No. 4 for a no-cost 55-day time extension of Agreement”

**Motion:** C Brewer    **Second:** J McCloud    **APPROVED**

**4. UNFINISHED BUSINESS:**

- a. **Payment Delinquencies Update:** Becker indicated that fewer delinquencies were being experienced than anticipated and that revenue was meeting the estimated budget.

**5. NEW BUSINESS:**

- a. **September Budget Planning Special Meeting Date:** discussion deferred to July 13 Board Meeting.

- 6. BOARD MEMBER'S REMARKS:** Brewer inquired if there was anything that we were falling behind on. Bock indicated that training and certification testing were returning to normal and that DEP working from home. Meter change outs were behind schedule due to in-home and business activities suspended during the red and yellow phases. Becker indicated that the mail service had been an issue.

**7. EXECUTIVE SESSION:** None

**8. ADJOURN: 6:52 PM**

**Action:** "That the Board adjourns the work session meeting."

**Motion:** J McCloud

**Second:** R Erb

**APPROVED**

Respectfully submitted,

D. Becker, PE, Authority Manager

***Approved at the 08/10/2020 Meeting***