

**EAWA BOARD MEETING MINUTES
APRIL 13, 2020 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. Dale Treese. Members present in-person and by teleconference: Rich Sheidy, Jeff McCloud, Keith Murphy, Rick Erb, Chuck Brewer and John O'Connell, Board Members. Also present was Del Becker, Authority Manager, George Alspach, Solicitor, Michele Powl, Business Manager. Absent: Jason Bock, Operations Manager; Pete Lusardi, Engineer; and Donna Bissinger, Administrative Assistant. Members of the Public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 03/04/20, Board Meeting Minutes of 03/09/20, as presented."

Motion: K Murphy **Second:** C Brewer **Approved**

5. REPORTS:

a. Manager's Report:

- i. **2019 Audit:** Draft audit and Maher Duessel presentation provided to each Board member. Becker indicated that staff will work to implement the recommendation of the Audit. Brewer and Murphy indicated that the results of the Audit were good;

Action: "That the Board accepts and approves the 2019 audit as presented."

Motion: R Sheidy **Second:** J McCloud **Approved**

- ii. **Change Orders 2 & 3 - Mount Joy WTP Project:** No cost time extension and additional equipment needed for Well #9 VFD. Becker indicated that Change Order No. 2 included additional equipment required for the well pump VFD and that Change Order No. 3 was a no-cost time extension due to delays beyond the contractor's control with equipment deliveries;

Action: "That the Board approves Change Orders No. 2 and No. 3."

Motion: R Erb **Second:** J O'Connell **Approved**

- b. **Operations Manager's Report:** the report was reviewed and commented that they agreed with future work included staying healthy.
- c. **Engineer's Report:** the report was reviewed. Becker will check with Lusardi regarding impact on schedule for the line replacement project.

d. **Financial Reports:** Were provided to the Board for their review.

- i. Paid Bills Detail (*Operating Fund*) (3/20/20) distributed with package (\$105,060.26 for balance);
- ii. Paid Bill Detail (*Capital Fund*) (3/20/20) distributed with package (\$66,172.24 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$1,069,847.83, Expenditures: \$163,258.87 & Income: \$38,140.44;
- iv. Statement of *Capital* Revenues & Expenditures for period of MARCH YTD, distributed with package. Balance: \$8,084,518.73, Expenditures: \$174,388.93 & Income: \$45,462.00.

Action: "That the Board accepts the MARCH Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K Murphy **Second:** J McCloud **Approved**

6. UNFINISHED BUSINESS:

- a. **Customer Delinquency due to COVID-19:** The Board concurred with proposed to insert following language into this quarter's delinquency notice:

"Should you be experiencing financial difficulty due to the economic impacts of the COVID-19 Pandemic, please contact our office regarding possible establishment of a payment arrangement."

7. **NEW BUSINESS:** None

8. **BILLS PAYABLE:** Unpaid Report was provided to the Board.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$39,728.41 (4/13/20) and Unpaid *Capital* Fund Bills Detail totaling \$15,311.80 (4/13/20)."

Motion: J McCloud **Second:** J O'Connell **Approved**

9. **BOARD MEMBER'S REMARKS:** The Chairman indicated that the Board will likely continue teleconference meetings in May, thanks Staff for the work done for the Audit, and reminded all to stay healthy. Brewer indicated that the Audit result was what was hoped for and was appreciative of staff. O'Connell reminded all to stay safe.

10. **EXECUTIVE SESSION:** None

11. ADJOURN: 7:02 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** R Sheidy

Approved

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 5/11/2020 Meeting