

**EAWA WORK SESSION MEETING MINUTES
FEBRUARY 5, 2020 - 6:30 PM**

1. **CALL TO ORDER:** The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. Dale Treese. Members present: Rich Sheidy, Jeff McCloud, Keith Murphy, Rick Erb, and John O’Connell, Board Members. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Jason Bock, Operations Manager; Pete Lusardi, Engineer; and Donna Bissinger, Administrative Assistant. Absent: Chuck Brewer, Board Member, and Michele Powl, Business Manager. Members of the Public: Stan Daubert

2. **PUBLIC COMMENT:** Stan expressed his condolences to the Board on the passing of Wayne DeVan, a former Supervisor at EAWA. He also appreciated the postings on the new web site of the Consumer Confidence Reports, minutes and the reduction in electrical rates.

3. **REPORTS:**
 - a. **Manager’s Report:**
 - i. **Passing of Wayne DeVan:** The Board shared their remembrances of Wayne who gave 42 years of service to Elizabethtown as a nice, warm individual and a valuable asset to the community.

 - ii. **Act 205 Pension Contribution** – Actuarial valuation received from Conrad Siegel; report issued in February 2020;

Action: “That the Board approves contribution of \$35,298.66 for FY2020 for the Act 205 Employees Pension Plan”
Motion: J O’Connell **Second:** K Murphy **Approved**

 - iii. **Healthcare Reform Update** – Information was provided to the Board for review.

 - iv. **Chemical Bid** - Public notification was on 1/15/2020. Bids were received on 2/4/2020 and a summary was provided for the Boards review

Action: “That the Board awards the chemical bids as presented.”
Motion: J McCloud **Second:** K Murphy **Approved**

 - v. **Insurance Claim** - Was filed with our insurance carrier following an incident on January 20, 2020 in our parking lot during business hours.

 - vi. **Statement of Financial Interest and Board Member Information** - Form was distributed to the Board for review and to update as necessary.

 - vii. **2019 Audit** - Process beginning with Maher Duessel this week. Audit to be presented to the Board in April 2020 at the Work Session Meeting.

viii. 2019 Financial Results – Pre-audit budget summary and 5-Year Revenue and Expenditure Trends were provided to the Board.

b. Operations Manager’s Report: Bock presented his monthly report. The work crew has been clearing the foliage around the reservoir. In addition, EAWA has actively been performing leak detection on the water lines. They found four which have been repaired. Well #8 at Cliff Lane is down and being worked on. It will be back in operation in one to two days.

c. Engineer’s Report: Lusardi updated the Board on current projects. Spruce Street Project has closed out with an approximate \$169,000 credit. The Mount Joy Township booster pump will be delivered next week. Well # 3 is waiting for Spring to finish and they have started to survey for the Rheems project.

4. UNFINISHED BUSINESS: Sean Harnish accepted employment with EAWA. He started this week.

5. NEW BUSINESS: None

6. BOARD MEMBER’S REMARKS: None

7. EXECUTIVE SESSION: None

8. ADJOURN: 7:35 PM

Action: “That the Board adjourns the work session meeting.”

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at the 03/09/2020 Meeting