

**EAWA BOARD MEETING MINUTES  
JANUARY 13, 2020 - 6:30 PM**

**1. CALL TO ORDER:** The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. Dale Treese. Members present: Rich Sheidy, Jeff McCloud, Keith Murphy, Rick Erb, Chuck Brewer and John O’Connell, Board Members. Also present were George Alspach, Solicitor; Pete Lusardi, Engineer; Del Becker, Authority Manager; Jason Bock, Operations Manager; Michele Powl, Business Manager and Donna Bissinger, Administrative Assistant. Members of the Public: None

**2. PLEDGE OF ALLEGIANCE TO THE FLAG:**

**3. REORGANIZATION:** Resolution 2020-1 was provided to the Board with current Board appointments to remain the same for the 2020 term.

**Action:** “That the Board reappoints Dr. Dale Treese as Board Chairman for 2020.”

**Motion:** K Murphy      **Second:** J McCloud      **Approved**

**Action:** “That the Board approves the reappointment for 2020 of the Board members as officers to same positions as currently serving.”

**Motion:** K Murphy      **Second:** C Brewer      **Approved**

**Action:** “That the Board adopts Resolution 2020-1, approving the Board Reorganization for 2020.”

**Motion:** J O’Connell      **Second:** R Erb      **Approved**

**4. PUBLIC COMMENT:** None

**5. APPROVAL OF PREVIOUS MINUTES:**

**Action:** “That the Board approves the WS Meeting Minutes of 12/04/19, Board Meeting Minutes of 12/09/19, as presented.”

**Motion:** J McCloud      **Second:** J O’Connell      **Approved**

**6. REPORTS:**

**a. Manager’s Report:**

- i. **Meeting Dates for 2020:** Published in Elizabethtown Advocate on December 19, 2019;
- ii. **Chemical Bid:** Public notification will be published 1/15/20. Deadline for bid receipts is 2/4/20. Award will be on 2/5/20;
- iii. **Cornwall Quarry:** Cornwall Borough has completed the dry hydrant installation that was previously authorized by the Board.

- iv. **West Donegal Twp:** Becker indicated that staff and GHD as engineer are reviewing and updating current design standards. The consensus of the Board is for Becker provide a response to WDT indicating such.
- b. **Operations Manager's Report:** Bock provided the Board with his monthly report and responded to questions. He apprised the Board that EAWA has been checking curb boxes and water lines that need repair wherever the Borough has plans to repave the streets.
- c. **Engineer's Report:** Lusardi presented his recommendations for 2020. Replacement of 1800 ft. of pipe on High Street and 400 ft. on Donegal Drive in Rheems. Also, the remaining 300 ft of 4" water main to 8" pipe on Willow Street before the street is repaved. An update was given on the Mount Joy Booster Pump Station. The contractor should be finished in the next couple of months.

**Action:** "That the Board awards the design, permitting and phase services to GHD for the Rheems and Willow Street projects as presented."

**Motion:** K Murphy      **Second:** J O'Connell      **Approved**

- d. **Financial Reports:** Were provided to the Board for their review.
  - i. Paid Bills Detail (*Operating Fund*) (12/20/19) distributed with package (\$35,787.89 for balance);
  - ii. Paid Bill Detail (*Capital Fund*) (12/20/19) distributed with package (\$3,662.62 for balance);
  - iii. Paid Bills Detail (*Developer Escrow*) (12/20/19) distributed with package (\$750.00 for balance);
  - iv. Statement of *Operating* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$ 1,247,400.80, Expenditures: \$ 1,309,599.67 & Income: \$ 42,732.02;
  - v. Statement of *Capital* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$ 8,084,581.26, Expenditures: \$ 54,962.62 & Income: \$1,245,298.02.

**Action:** "That the Board accepts the DECEMBER Statement of Revenues & Expenditures (Actual vs. Budget)."

**Motion:** R Sheidy      **Second:** K Murphy      **Approved**

**7. UNFINISHED BUSINESS:** None

**8. NEW BUSINESS:**

- i. **Resolution 2020-2:** Resolution 2020-2 was provided for the Boards review.

**Action:** "That the Board adopts Resolution 2020-2, Authorizing and Approving Certain Officers to Execute Official Documents for 2020."

**Motion:** J McCloud **Second:** K Murphy **Approved**

- ii. **Resolution 2020-3:** Resolutions 2020-3 was provided for the Boards review.

**Action:** "That the Board adopts Resolution 2020-3, Authorizing and Approving Compensation Changes and Increases."

**Motion:** R Sheidy **Second:** J O'Connell **Approved**

**9. BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$ 78,501.60 (1/13/20) and Unpaid *Capital* Fund Bills Detail totaling \$ 41,836.30 (1/13/20)."

**Motion:** C Brewer **Second:** J McCloud **Approved**

**10. BOARD MEMBER'S REMARKS:** Sheidy was pleased that year end results were on target. Brewer inquired if the gift cards had been given out to the staff at Christmas. Becker confirmed. Brewer also inquired about Conewago Park. Becker had been unable to obtain further information.

**11. EXECUTIVE SESSION:** Adjourned for an executive session at 7:19 PM to discuss a personnel issue. No action was taken during the executive session. Board reconvened at 7:25 PM.

**12. PERSONNEL:** Concurrence from Board to offer Operations position to Sean Harnish.

**13. ADJOURN: 7:35 PM**

Respectfully submitted,

D. Becker, PE, Authority Manager

**Approved at 2/10/2020 Meeting**