

**EAWA BOARD MEETING MINUTES
JULY 8, 2019 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Jeff McCloud, Keith Murphy, Chuck Brewer, Rick Erb, and John O’Connell. Absent: Pete Lusardi, Engineer and Jason Bock, Operations Manager. Also, present were George Alspach, Solicitor; Del Becker, Authority Manager; Michele Powl; Business Manager; Donna Bissinger, Administrative Assistant; and Members of the public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: “That the Board approves the WS Meeting Minutes of 06/05/19, Board Meeting Minutes of 06/10/19, as presented.”

Motion: C Brewer **Second:** K Murphy **Approved**

5. REPORTS:

a. Manager’s Report:

i. **Steve Bixler Request:** Request to terminate full-time employment and begin part-time employment beginning August 1, 2019.

Action: “That the Board approves the request of Steve Bixler.”

Motion: K Murphy **Second:** J McCloud **Approved**

ii. **Promotion of Mitchell Burke to Operator:** Burke has obtained all necessary subclass certifications from the Pennsylvania DEP for operation of the EAWA Treatment and Distribution system;

Action: “That the Board approves the promotion of Mitchell Burke.”

Motion: K Murphy **Second:** J O’Connell **Approved**

iii. **Mid-Year Budget Summary:** Memo provided for review and discussion at the August Work Session Meeting; An investment review will also be presented at the meeting.

b. Operations Manager’s Report: None

c. Engineer’s Report: None

d. Financial Reports:

- i. Paid Bills Detail (*Operating Fund*) (06/19/19) distributed with package (\$31,548.41 for balance);
- ii. Statement of *Operating Revenues & Expenditures* for period of JUNE YTD, distributed with package. Balance: \$1,734,763.94, Expenditures: \$116,029.81 & Income: \$38,831.47;
- iii. Statement of *Capital Revenues & Expenditures* for period of JUNE YTD, distributed with package. Balance: \$6,211,608.31, Expenditures: \$182,039.15 & Income: \$13,137.40.

Action: "That the Board accepts the JUNE Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: R Sheidy **Second:** K Murphy **Approved**

6. UNFINISHED BUSINESS: None

7. NEW BUSINESS: Budget planning meeting for the Board will be held at Country Meadows Restaurant 9/21/19 - breakfast 7:30, meeting starts at 8:15. The Chairman requested that the Board work on topics in August to prepare for the September meeting.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating Fund* Bills Detail totaling \$25,266.98 (07/08/19), Unpaid *Capital Fund* Bills Detail totaling \$184,838.38 (07/08/19), and Unpaid *Developers Escrow Fund* Bills Detail totaling \$8,085.30."

Motion: J McCloud **Second:** C Brewer **Approved**

9. BOARD MEMBER'S REMARKS: O'Connell inquired if the Board was aware of pending legislation that would allow customers a rate study if they are on a shared service. Becker stated that the Municipal Authorities Association is opposed to this bill and that it would impact EAWA if passed.

10. EXECUTIVE SESSION: None

11. ADJOURN: 6:57 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** J McCloud **Approved**

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 08/12/19 Meeting