

**EAWA BOARD MEETING MINUTES
JANUARY 14, 2019 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Jeff McCloud, Keith Murphy, Chuck Brewer and David Lewis. Absent: Rick Erb, Board Member; Pete Lusardi, Engineer; and Jason Bock, Operations Manager. Also, present were George Alspach, Solicitor; Del Becker, Authority Manager; Michele Powl; Business Manager; Donna Bissinger, Administrative Assistant; and Members of the public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 12/5/18, Board Meeting Minutes of 12/10/18, as presented."

Motion: D Lewis **Second:** J McCloud **Approved**

5. REPORTS:

a. Manager's Report:

- i. **Board Member Appointments:** Letters of Appointment for Keith Murphy and Chuck Brewer, who are appointed through Dec 2023 by West Donegal Township and Mount Joy Township respectively, were received. Updated Board Member Contact Info was provided to the Board.
- ii. **Rheems WTP:** ERSA has expressed concern regarding discharges to the system and will likely require billing. Discharge is currently unmetered; EAWA will add a flow meter. The resin at Rheems WTP at approximately 20 years old replacement is planned.
- iii. **Libhart Alley Developer's Agreement:** Request for 1 additional EDU and water main extension. Contingent approval waiting for Letter of Credit / Security. Easement to be provided by Developer.;

Action: "That the Board contingently approves the Developer's Agreement for the Libhart Alley Development receipt of security."

Motion: K Murphy **Second:** D Lewis **Approved**

- iv. **Personnel Qualifications** – Recognition of Mitchell Burke – Obtained Subclass certification for Corrosion Control and Sequestering and Aeration and Activated Carbon Adsorption.

Action: “That the Board recognizes the professional achievements of Mitchell Burke and approves an increase in hourly rate of \$ 1.00 per hour.

Motion: K Murphy **Second:** D Lewis **Approved**

- b. **Operations Manager’s Report:** Provided at the work session meeting.
- c. **Engineer’s Report:** None
- d. **Financial Reports:** Provided to the Board for their review. Brewer requested a line item comparison report for the past three years to see how we are doing. Becker will add that to his February report.
 - i. Paid Bills Detail (*Operating Fund*) (12/20/18) distributed with package (\$42,326.75 for balance);
 - ii. Paid Bill Detail (*Capital Fund*) (12/20/18) distributed with package (\$29,117.25 for balance);
 - iii. Statement of *Operating* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$1,394,136.39, Expenditures: \$1,378,686.99 & Income: \$42,670.98;
 - iv. Statement of *Capital* Revenues & Expenditures for period of DECEMBER YTD, distributed with package. Balance: \$7,503,099.33, Expenditures: \$12,217.25 & Income: \$1,271,561.34.

Action: “That the Board accepts the DECEMBER Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: C Brewer **Second:** K Murphy **Approved**

6. UNFINISHED BUSINESS:

- a. **T-Mobile Tank Lease:** Updated calculations were provided to the Board for change in anticipated revenue; The Board consensus is to send T-Mobile a counter offer.

7. NEW BUSINESS: None

8. BILLS PAYABLE: Unpaid Report provided to the Board for their review.

Action: “That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$66,306.10 (1/14/19).”

Motion: D Lewis **Second:** J McCloud **Approved**

- 9. **BOARD MEMBER’S REMARKS:** Murphy inquired as to the status of all current hook ups, the Gruber development and EAWA’s agreement in regards to the Cornwall Quarry. McCloud indicated he was impressed by graphics developed by the EAWA intern for the Authority’s Facebook page. Brewer inquired if we have a list of special projects for 2019.

Chairman Treese reminded the Board to be cognizant of balancing projects and unexpected expenses and how they affect the budget.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:25 PM

Action: "That the Board adjourns the regular meeting."

Motion: R Sheidy

Second: J McCloud

Approved

Respectfully submitted,

D. Becker, PE, Authority Manager

Approved at 02/11/2019 Meeting