

EAWA BOARD MEETING MINUTES
June 12, 2017 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present; Rich Sheidy, Jeff McCloud, Keith Murphy, Rick Erb, and Chuck Brewer. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Melissa Read, Temp; and Michele Powl, Business Manager. Members of public: none present.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 5/3/17 and Board Minutes of 5/8/17, as presented."

Motion: K. Murphy **Second:** J. McCloud **Approved**

5. REPORTS:

a. Manager's Report:

Update of Paving Bid for West High Street Facility - Becker stated that he had hoped to have paving bids at this point. Prior to soliciting for bids, he reached out to Ebersole Excavation to see if they could give EAWA a quote. The quote they provided exceeded the bid threshold by about \$3,000. Becker stated that he is revising the bid package. Ebersole Excavation quoted the price as \$21,000. EAWA's bid threshold is \$19,400. Alspach stated that the asphalt price could alter the bid price either positively or negatively and fluctuates often.

Health Insurance for 2018 - Becker noted that he and Powl went to a healthcare benefits and HR seminar last week. They were informed that insurance premiums are anticipated to increase by about 7%-8%. At this point, all plans are being reviewed by the state. Becker stated that the high deductible plans with HSA's are becoming more prevalent. EAWA switched to a high deductible plan last year.

Ironstone Ranch Connection - Becker stated that Ironstone Ranch connected on June 9th. There was some complication. The contractor intended to directional drill across Market St. and establish the connection over toward Pizza Town. As they were drilling, they located the water main by drilling into it before crossing Market St. The directional driller contacted the main and the connection was made at that point. Haldeman and the contractor had attempted to locate the main previously but could not find it even after test-pitting. There may be some fallout due to a potential 811 "call before you dig" claim by the contractor.

Insurance Claim - Becker stated that Progressive Insurance filed a claim against EAWA's insurance in March. A water main froze over the road and caused ice to form. A car skid on the ice, hit the curb and sustained a substantial amount of damage. Becker forwarded the claim onto EAWA's insurance company.

Mid-Year FY2017 Budget Update - Becker stated that at next month's meeting, he will provide a budget update for the fiscal year at this point. Becker remarked that under "Departmental Revenue Insurance and Tax Refunds", EAWA received a refund from Benecon for last year's health insurance. The refund is stated in the reports. Brewer asked about the percentage of budget for insurance, why it showed EAWA at 101%. Becker stated that the budget column is for January through May. The Quickbooks report doesn't show the report for the full year.

b. **Operations Manager's Report:** None.

c. **Engineer's Report:** None.

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (5/22/17) distributed with package (\$202,489.93 for balance);
- ii. Paid Bills Detail (*Capital Fund*) (5/22/17) distributed with package (\$37,630.10 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of MAY YTD, distributed with package. Income: \$1,557,706.94 (inc. fund balance), Expenditures: \$948,608.18 (inc. debt principal & int.);
- iv. Statement of *Capital* Revenues & Expenditures for period of MAY YTD, distributed with package. Income: \$4,000,824.06 (inc. fund balance), Expenditures: \$239,009.55;

Action: "That the Board accepts the MAY Statement of Operations Revenues & Expenditures (Actual vs. Budget)."

Motion: K. Murphy **Second:** R. Sheidy **Approved**

6. **UNFINISHED BUSINESS:** None.

7. **NEW BUSINESS:** None.

8. **BILLS PAYABLE:** Refer to Unpaid Report;

Action: "That the Board pays bills listed on the statement of Unpaid *Operating* Fund Bills Detail totaling \$55,011.18 (6/12/17) and Unpaid *Capital* Fund Bills Detail totaling \$6,619.72 (6/12/17)."

Motion: C. Brewer **Second:** K. Murphy **Approved**

Brewer asked why EAWA pays Cocker's Towing. Powl explained that Operations uses Cocker's Towing for repairs on the vehicles.

- 9. BOARD MEMBER'S REMARKS:** Sheidy asked if the PMAA conference coming up in September is beneficial. Becker answered that it is very informational. Many board members from other authorities attend. Becker stated that it is helpful to attend to be informed about the legislative updates. Sheidy also noticed that the ground was tilled at the Hoffer Farm. Murphy stated that they normally plant until they are ready for construction. Becker stated that the final review has not yet gone through from MJT for Hoffer Farm.

10. EXECUTIVE SESSION: None.

11. ADJOURN: 6:46 PM

Action: "That the Board adjourns the regular meeting."

Motion: K. Murphy **Second:** C. Brewer

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at 7/10/17 Meeting