

EAWA BOARD MEETING MINUTES
December 11, 2017 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Chuck Brewer, Rick Erb and David Lewis. Absent: Jeff McCloud. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Michele Powl; Business Manager and Donna Bissinger; Administrative Assistant. Members of public: None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES: Lewis noted he was in attendance and that a correction needs to be made to the list of attendees at the 11/13/17 board meeting.

Action: "That the Board approves the WS Meeting Minutes of 11/1/17, and Board Minutes of 11/13/17, as presented."

Motion: K. Murphy **Second:** R. Sheidy **Approved**

5. REPORTS:

Manager's Report: The Board was provided with copies of the following resolutions. The Board reviewed and voted on the resolutions. Becker noted that the fees will go into effect for the March billing cycle with the exception of the tapping fee, which goes into effect Dec.11, 2017. The new rates will be provided in the water bills that go out at the end of Dec., and will be posted in the lobby, EAWA's web site and provided to the three municipalities.

Resolution 2017-4 – Amending Water Rates Schedule

Action: "That the Board approve Resolution # 2017-4."

Motion: C Brewer **Second:** K Murphy **Approved**

Resolution 2017-5 – Amending Tapping Fee Rates for the EAWA System

Action: "That the Board approve Resolution # 2017-5."

Motion: K Murphy **Second:** R Sheidy **Approved**

Resolution 2017-6 – Revised Fee Schedule for the Fair and Equitable Reimbursement of Authority Financial Resources and Time

Action: "That the Board approve Resolution # 2017-6."

Motion: C Brewer **Second:** R Sheidy **Approved**

Year End Transfer of Funds to Capital Reserves: Becker provided and reviewed the status of accounts for the Board. Sheidy asked what our largest Capital projects would be for 2018. Becker responded that the Spruce and Locust Street project would be the largest, followed by the continuation of the meter replacement/upgrade project. EAWA will continue to replace water mains for the next 10 years which will be the largest Capital expense. In addition, the membranes at the plant are near the end of their life and replacement will need to be considered in the next three years. The replacement costs are included in the Capital Budget.

Operations Manager's Report: Bock provided his report at the 12/6/17 Workshop Meeting.

Engineer's Report: This report was also provided at the 12/6/17 Workshop Meeting

Financial Reports:

Paid Bills Detail (*Operating Fund*) (11/22/17) distributed with package (\$245,950.95 for balance);

Paid Bills Detail (*Capital Fund*) (11/22/17) distributed with package (\$2,960.08 for balance);

Statement of *Operating* Revenues & Expenditures for period of NOV YTD, distributed with package. Income: \$3,958,499.61 (inc. fund balance), Expenditures: \$2,483,205.66 (inc. debt principal & int.);

Statement of *Capital* Revenues & Expenditures for period of NOV YTD, distributed with package. Income: \$3,569,469.21 (inc. fund balance), Expenditures: \$595,414.29;

Brewer asked if an end of year summary could be prepared for any amounts over or under 20%. Becker stated a report will be provided.

Action: "That the Board accepts the NOVEMBER Statement of Revenues & Expenditures.

Motion: R Sheidy **Second:** C Brewer **Approved**

6. Bills Payable: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$23,280.40 (12/11/17) and Unpaid *Capital* Fund Bills Detail totaling \$19,550.00 (12/11/17)."

Motion: K Murphy **Second:** R Erb **Approved**

7. UNFINISHED BUSINESS: Sheidy inquired whether there was anything else EAWA should be doing to be compliant with MS4. Becker indicated there is nothing at this time that needs to be done.

8. NEW BUSINESS: None

9. BOARD MEMBER'S REMARKS: The Board Chairman thanked everyone for a great year.

10. EXECUTIVE SESSION: None

11. ADJOURN: 6:55 PM

Action: "That the Board adjourns the regular meeting."

Motion: K. Murphy **Second:** C. Brewer

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at 1/22/18 Meeting