

EAWA WORK SESSION MEETING MINUTES
December 7, 2016 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rick Erb, Rich Sheidy, Chuck Brewer, Keith Murphy, and Jeff McCloud. Also present were George Alspach, Solicitor; Peter Lusardi, Engineer; Wayne DeVan, Public Works Director; Gene Haldeman, Operations Manager; Del Becker, Authority Manager; and Michele Powl, Administrative Clerk. Members of the public: Chris Gibbons, Concord Financial and Paul Lundeen, Rhoads and Sinon.

2. PUBLIC COMMENT: None.

3. REPORTS:

Manager's Report: Series of 2012 Bonds – Chris Gibbons noted the Authority has three outstanding bonds (2004, 2008 and 2012) and provided an update on options to the Authority for debt service management.

Bond Payments – Becker noted the 12/1 payment of '08 Series (\$213,385.50) and '12 Series (\$172,168.76) totaling \$385,554.26.

Resolution 2016-7 – CRIM Agreement:

Action: “That the Board approves Resolution 2016-7 authorizing and approving Officers to execute official documents related to Cash Reserve Management (CRIM) Agreement and appointment of Fulton Financial Advisors as manager of the Account.”

Motion: C. Brewer **Second:** K. Murphy **Approved**

Holiday Luncheon Reminder – Hoss's at 12:00 pm on December 9.

Rain Garden Project Update – Becker stated photographs were included in packet. He checked the rain garden while it was raining and it is working well. He noted the area is still in a DEP Drought Watch.

Operations Manager's Report: Haldeman stated that year end vacations and holidays have made operational scheduling a challenge. He noted staff finished installing the mag meter at Mars. Haldeman said he programmed a security code to obtain the meter reading.

Public Works Director's: None.

Engineer's Report: None.

4. **UNFINISHED BUSINESS: 2017 Operating / Capital Budgets** – Treese noted the Board can review the Budgets in preparation for the passage on Monday. Becker stated he updated the Operations and Capital Budgets to address comments and suggestions made by the Board and denoted and highlighted items that have changed. Treese asked Becker if the Budget includes the new rate level. Becker said no; the restructuring of rates is scheduled for the first quarter of 2017. Becker stated the Capital Budget has been updated to reflect the purchase of the jackhammer and the acceleration of the vehicle replacements and the purchase of an additional vehicle.

5. **NEW BUSINESS: Personnel Policy Manual – Severe Weather Policy:**

Action: “That the Board approves inclusion of the Severe Weather Policy as Article 4.15 of the Personnel Policy Manual.”

Motion: K. Murphy **Second:** J. McCloud **Approved**

Becker noted the administrative office will close if the Governor declares State of the Emergency.

6. **BOARD MEMBER’S COMMENTS:** Treese and the individual Board members thanked DeVan for his service. Sheidy complimented Haldeman on the Safe Water Program Phase IV report.

7. **EXECUTIVE SESSION:** Board met to discuss Personnel matters. No action was taken.

8. **ADJOURN: 7:33 PM**

Action: “That the Board adjourns the work session meeting.”

Motion: K. Murphy **Second:** J. McCloud **Approved**

Respectfully submitted,

D. Becker, Authority Manager

Approved at 1/9/17 Meeting