

**EAWA WORK SESSION MEETING  
December 6, 2017 - 6:30 PM**

**1. CALL TO ORDER:**

The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Jeff McCloud, Rick Erb, Chuck Brewer and David Lewis. Also present were George Alspach, Solicitor; Pete Lusardi, Engineer; Del Becker, Authority Manager; Jason Bock, Operations Manager; and Donna Bissinger, Administrative Assistant. Absent: Michele Powl, Business Manager. Members of the Public: none present.

**2. PUBLIC COMMENT:** None

**3. REPORTS:**

**Manager's Report:**

- i. Becker provided and reviewed the 2018 board meeting dates & holiday observed dates with the board.

**Action:** "That the Board approve the Public Notice containing the 2018 Board Meeting Dates and Holidays Observed."

**Motion:** J McCloud                      **Second:** K Murphy                      **Approved**

- ii. Becker gave his recommendations to the board for next year's auditor. The board reviewed and discussed the submitted proposals for audit services.

**Action:** "That the Board approves entering into a one-year contract with Maher Duessel auditors for 2018".

**Motion:** R Sheidy                      **Second:** C Brewer                      **Approved**

**Operations Manager's Report:** Bock presented his monthly report and answered any additional questions from the board regarding operations.

**Engineer's Report:** Lusardi reported the Spruce Street water main survey is completed, and he will be submitting to DEP within the week for permits and should be ready for bids in January. He has sent the Authority Manager options of layouts for the old plant for his review. Lusardi suggested that stream bank restoration may be considered for the stream that runs parallel to the EAWA reservoir which may have the added benefit of assisting the Borough in meeting MS4 requirements.

**4. UNFINISHED BUSINESS:**

**Rate Adjustment:** The board reviewed and discussed a draft resolution of rate adjustments provided by Becker.

**Policy Manual Update:** Becker revised the policy language to be provided to the subcommittee.

**Holiday Luncheon Reminder:** December 13, 12:00PM.

**5. NEW BUSINESS:**

**Tapping Fee Revision:** The board discussed a detailed report Lusardi provided on tapping fees. EAWA tapping fee was last revised in 2013. The new revision is based on updated calculations provided by GHD. The chairman inquired how often the tapping fees should be accessed. Lusardi stated every 5 years is prudent.

**Fee Schedule:** EAWA fees were last revised in 2012. Becker submitted a revised fee schedule for the board's consideration.

**Board Member Terms:** The chairman inquired into the status of the current board member terms.

**6. BOARD MEMBER'S REMARKS:** None

**7. EXECUTIVE SESSION:** Board adjourned at 7:35 pm to discuss a personal matter.

**8. MEETING ADJOURNED: 7:50 PM**

Respectfully submitted,

D. Becker, Authority Manager

***Approved at 1/22/18 Meeting***