

EAWA BOARD MEETING MINUTES
November 14, 2016 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Keith Murphy, Rich Sheidy, Chuck Brewer and Rick Erb. Absent: Jeff McCloud. Also present were George Alspach, Solicitor; Del Becker, Authority Manager and Michele Powl, Administrative Clerk. Members of public: None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 10/5/16 and Board Meeting Minutes of 10/10/16, as presented."

Motion: K. Murphy **Second:** C. Brewer **Approved**

5. REPORTS:

a. Manager's Report:

Review 2017 Board Meeting Dates & Holidays Observed –

Action: "That the Board approves the 2017 Board Meeting Dates & Holidays Observed."

Motion: K. Murphy **Second:** R. Sheidy **Approved**

2017 Draft Budget – Becker asked the Board to direct comments or changes to him so he can finalize the draft budget to approve at the WS Meeting on 12/7/16. Treese requested Becker to highlight items that changed. Becker said he would highlight everything that changed from the first draft. Brewer said if actual expenses varied significantly for 2016 budgeted items an explanation should be provided.

Holiday Luncheon with ERSA – Becker noted the luncheon is scheduled for December 9, 2016, at 12:00 pm at Hoss's. He asked that the Board members advise Powl or him one week in advance if they plan to attend.

Preliminary Plans Hoffer Subdivision – Becker said he received preliminary plans for the Hoffer Subdivision. It is the next Forino development located between Campus Road and Sheaffer Road. It consists of 53 residential and two commercial. He noted Mount Joy Township sent plans for comments and Lusardi is reviewing. Murphy asked if this was the property that we capped the wells. Becker said yes.

Burger King Development – Becker stated Burger King is looking for approval for the Chairman to sign the agreement conditioned on receipt of security or Letter of Credit. Becker said we hadn't received signed copy from developer as of yet; however, Burger King called today and asked if they could provide a cash deposit instead of the Letter of Credit. Becker said he sent the requirements to them for the cash deposit. Also, he noted they requested that the language regarding easements be removed. He discussed with Alspach and confirmed the changes. Murphy asked where they are connecting. Becker said they are boring underneath Rt. 230 near Sal's Pizza. Becker said Haldeman met with Leo Kob and the waterline will be encased with an HDP pipe run through the encasement. Becker noted that Burger King would shut down for a month to rehab the building.

Action: "That the Board approves the Development & Line Extension Agreement, conditioned on receipt of Letter of Credit or Other Security and Solicitor approval of requested modifications to the Agreement by Developer."

Motion: K. Murphy **Second:** R. Sheidy **Approved**

Treese asked if there has been an indication of when. Becker said it should be within the next couple of days and Burger King would supply a cashier's check or Letter of Credit. Becker said it is 4 EDU's.

b. **Operations Manager's Report:** None.

c. **Public Works Director's Report:** None.

d. **Engineer's Report:** None.

e. **Financial Reports:**

i. Paid Bills Detail (Operating Fund) (10/24/16) distributed with package (\$36,867.40 for balance);

ii. Paid Bills Detail (Capital Fund) (10/24/16) distributed with package (\$67.50 for balance);

iii. Statement of *Operating* Revenues & Expenditures for period of OCT YTD, distributed with package. Income: \$3,778,091.63 (inc. fund balance), Expenditures: \$1,746,521.02 (inc. debt principal & interest);

iv. Statement of Capital Revenues & Expenditures for period of OCT YTD, distributed with package. Income: \$4,013,771.40 (inc. fund balance), Expenditures: \$305,891.22.

Action: "That the Board accepts the OCT Operating Statement of Revenues & Expenditures (Actual vs. Budget), and Capital Fund Report."

Motion: C. Brewer **Second:** R. Erb **Approved**

Sheidy asked about the electric bills. Becker said the bills arrive at different intervals and receive separate bills from PPL and Constellation for each location. He said Powl is working on resolving to receive one bill for each location. Brewer asked about administration and clerical salaries. Becker said it is due to the transition in staff.

6. UNFINISHED BUSINESS: None.

7. NEW BUSINESS: None.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on the statement of Unpaid Operating Fund Bills Detail totaling \$32,499.94 (11/14/16) and Capital Fund Detail \$24,105.20 (11/14/16)."

Motion: R. Sheidy **Second:** C. Brewer **Approved**

Sheidy asked about the bill for real estate taxes for Waste Management. Becker said EAWA leases the land for the Ridge Road tank. Sheidy asked if EAWA bills the Borough and the Townships for water and we pay sewer. Becker said yes.

9. BOARD MEMBER'S REMARKS: Murphy asked if we received many applications for the Business Manager position. Becker indicated he had and noted Powl has applied for the position. Becker said he is evaluating the applications and hopes to have a decision by one of the meetings in December. Sheidy said he spent the afternoon with the Operations crew and he appreciates the opportunity to learn from them. Brewer and Erb had no comment. Treese stated if Board is agreeable with the budget it can be approved at the WS meeting.

10. EXECUTIVE SESSION: None.

11. ADJOURN: 6:58 PM

Action: "That the Board adjourns the regular meeting."

Motion: K. Murphy **Second:** C. Brewer **Approved**

Respectfully submitted,

D. Becker, Authority Manager

Approved at 12/12/16 Meeting