

EAWA WORK SESSION MEETING MINUTES
November 2, 2016 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rick Erb, Rich Sheidy, Chuck Brewer, and Jeff McCloud. Absent: Keith Murphy. Also present were George Alspach, Solicitor; Peter Lusardi, Engineer; Wayne DeVan, Public Works Director; Gene Haldeman, Operations Manager; Del Becker, Authority Manager; and Michele Powl, Administrative Clerk. Members of the public: Chris Gibbons.

2. PUBLIC COMMENT: None.

3. REPORTS:

Manager's Report: Series of 2012 Bonds – Chris Gibbons provided packets to the Board regarding the opportunity to refinance the outstanding 2012 Bonds. He said the bonds were issued in 2012 to refinance existing debt and EAWA saved \$550K. Gibbons stated the 2012 bonds are callable June 1, 2017, and the tax law allows settlement to occur on or after March 1, 2017. He noted the Board could enact a resolution and set the rate on the refinance as early as January 15, 2017. He said he would compare the refinancing with the use of a bank loan vs. bond issue. He said the present value of savings using current bond market conditions is \$150K. He said it is similar to a mortgage refinance that if you can save 2%, it is worthwhile. Gibbons said he would put together a prospectus and gather all the documentation needed to be ready to go mid-January or February based on the minimum threshold approved by the Board. The board discussed and agreed on \$150K as the minimum threshold of savings.

Action: “That the Board begin the process to refinance the 2012 Bonds providing a minimum savings of \$150K.”

Motion: J. McCloud **Second:** C. Brewer **Approved**

Burger King Plan to Connect to System – Becker said the developer had not returned the agreement. They indicated they had some other issues on site; however, they do have the PennDot permit. Sheidy asked if Burger King pays for the water line. Becker said yes, and then they turn it over to EAWA for ownership.

CRIM Accounts Statement – Becker noted the quarterly balance of \$2,196,624.43. He said that Fulton Bank and Fulton Financial Advisors would be in next week to update us on what other potential investment accounts are available.

Overdue Account Collection Report (Q3) – Becker noted the number of existing liens decreased, but added a few new liens so the outstanding lien balance is about the same.

2017 Operating Budget – Becker deferred the budget to “Unfinished Business.”

Operations Manager’s Report: Haldeman stated staff completed the leak survey and repaired all leaks found. He estimated EAWA eliminated about 600 GPM of water loss. He noted we are in a drought and feeling the effects. He said staff finished the Safe Water Assessment after taking two years to complete. Staff took the report to the college to load onto flash drives to mail. Haldeman provided additional information to the Board on the Safe Water program and noted if EAWA passes the assessment the operators will receive 20 hours of credits. Treese asked about the status of the N. Market St. bridge and the water main. DeVan said the Borough met with PennDot two weeks ago and they don’t want to stop traffic for longer than ten days. He suggested EAWA meet with PennDot to discuss. Lusardi said EAWA might want to go ahead and take care of the water main on their own. Treese asked for alternatives to repair the water main. Becker said he would discuss options with Lusardi and propose the options with the Board. He said we have money set aside for repairs.

Public Works Director’s: None.

Engineer’s Report: Lusardi commended Haldeman for saving 600 GPM.

- 4. UNFINISHED BUSINESS:** Becker noted Powl worked on the rain garden project with the assistance of Melissa Read, Robert Yahara, and the Operations staff. Powl said the landscape consultant would be tilling the bottom of the basin within the next few days. She said she would provide pictures to the Board.

2017 Operating Budget – Becker provided packets and a PowerPoint presentation to the Board. He noted one of the changes for 2017 was switching to a high-deductible health care plan. He said employees were seeking clarification regarding HSA accounts and EAWA contributions. Board gave Becker the go ahead to advise employees of the amounts to be provided. The Board discussed the budget in detail and provided changes to Becker. Becker advised the Board to contact him directly with any questions or further changes. Becker noted he would make the changes to the budget as directed and provide a draft copy of the budget on November 14.

- 5. NEW BUSINESS:** None.

- 6. BOARD MEMBER’S COMMENTS:** Sheidy noted he would like to review the budget further with Becker. McCloud and Erb had no comment. Brewer said he learned something new from Haldeman and he was able to answer his son’s question after EAWA flushed the system.

- 7. EXECUTIVE SESSION:** None.

- 8. ADJOURN: 8:50 PM**

Action: “That the Board adjourns the work session meeting.”

Motion: R. Sheidy

Second: C. Brewer

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at 12/12/16 Meeting