

EAWA BOARD MEETING MINUTES
October 9, 2017 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Chuck Brewer and Rick Erb. Absent: Jeff McCloud. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; and Donna Bissinger, Administrative Assistant. Members of public: Mike Skelly.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 9/6/17, Board Minutes of 9/11/17, and Special Meeting Minutes of 9/23/17 as presented."
Motion: K. Murphy **Second:** R. Sheidy **Approved**

5. REPORTS:

a. Financial Reports:

- i. Paid Bills Detail (*Operating Fund*) (9/26/17) distributed with package (\$46,215.31 for balance);
- ii. Paid Bills Detail (*Capital Fund*) (9/22/17) distributed with package (\$15,949.01 for balance);
- iii. Statement of *Operating* Revenues & Expenditures for period of SEP YTD, distributed with package. Income: \$4,070,214.34 (incl. fund balance), Expenditures: \$2,056,574.27 (incl. debt principal & int.);
- iv. Statement of *Capital* Revenues & Expenditures for period of SEP YTD, distributed with package. Income: \$4,070,214.34 (incl. fund balance), Expenditures: \$406,575.90;

BILLS PAYBLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on the statement of Unpaid *Operating* Fund Bills Detail totaling \$24,479.74 (10/9/17) and Unpaid *Capital* Fund Bills Detail totaling \$38,234.00 (10/9/17)."
Motion: C. Brewer **Second:** K. Murphy **Approved**

Operations Manager's Report: None

Engineer's Report: None

Manager's Report:

2018 Operations and Capital Budgets: Becker provided official drafts which were reviewed and discussed in detail by the board. He stated that the Borough has been more efficient with water usage. EAWA budgeted \$3.3 million for revenue, it will likely come in around \$3.2 million. The result will be a lower revenue projection for next year by \$100,000.00, which is more in line with previous years. The projection is based solely on existing use.

Health Care: Becker reported that there is a 1.9% premium increase. The higher deductible plan has slowed premium increases.

Office: Becker would like the board to consider Cyber Insurance. Alspach commented that notification costs can get very expensive. Becker brought up the need for a new network server. Becker also mentioned that 2018 is slated for a special project to improve our website.

Personnel: Treese commented that the budget for training should be increased. Brewer thinks Bock would benefit from more management and conflict training in his new position as Operations Manager. Becker concurred and suggested that there be an update in the succession plan.

Summary: The budget for next year will have provided additional funds for capital improvements. The board can work on refinement of the budget at the Nov. Work Session Meeting and adopt the budget at the November or December board meetings.

6. UNFINISHED BUSINESS:

Rate Adjustment: The Board discussed potential rate adjustments for 2018 and 2019. As requested during previous discussion, Becker provided a revised analysis over the two years instead of the three-year period discussed in September 2017. Treese indicated that he would like to see a projection for subsequent years for full cost recovery. Alspach inquired to our status in regards to the SRBC. Becker stated we have applied for a testing waiver; if granted a small amount of work remains to be done. Alspach also brought up the Tapping fees and would like to have Pete Lusardi look into this and come up with an updated formula.

7. NEW BUSINESS: None

8. BOARD MEMBER'S REMARKS: Brewer remarked that he appreciates all the work done to prepare the reports.

9. EXECUTIVE SESSION: None

10. ADJOURN: 9:16 PM

Action: "That the Board adjourns the regular meeting."

Motion: K. Murphy **Second:** C. Brewer

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at 11/13/17 Meeting