

EAWA WORK SESSION MEETING MINUTES
September 6, 2017 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Jeff McCloud, Rick Erb, and Chuck Brewer. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; and Michele Powl, Business Manager. Members of the Public: none present.

2. PUBLIC COMMENT: None.

3. EXECUTIVE SESSION: Board met in executive session on August 30th for a personnel issue. They resumed at 7:45 pm.

4. REPORTS:

Manager's Report:

Source Water Protection - Becker stated this subject was mentioned last month. Since 1/3rd of the source water is shared by EAWA and Mount Joy Borough the DEP recommendation is a joint program with Elizabethtown and Mount Joy Borough to develop a source water protection program for the entire area for ground water. A query of all the data bases for the state is done to identify potential sources of contamination. One common document will be created that is relevant to both systems. A steering committee of 3-4 members representing each, Elizabethtown Area and Mount Joy Borough needs to be formed. Becker stated he has not reached out to anyone regarding sitting on the steering committee. They will review reports that then go to DEP for final approval. Becker noted that this process will be more efficient and economical. Currently in this shared area Mount Joy Borough has two active wells (1 & 2) and well 3 will be operational in 1-1/2 to 2 years. The Board agreed to this program.

ERSA Drive - Becker noted the developer is close to finalizing their development plan.

Action: "That the Board approves the Development Water Extension Agreement, conditioned on receipt of Letter of Credit or Other Security and Solicitor approval of requested modifications to the Agreement by Developer."

Motion: K. Murphy **Second:** C. Brewer **Approved**

High School Cross-Country Team - Becker mentioned the team requested permission to run from Race Alley to Ironstone Ranch on four different dates. Becker stated that he checked with the insurance carrier on this matter and we are covered under General Liability. The Board has agreed to allow them access.

Operations Manager's Report - Becker noted Haldeman was excused from the meeting tonight and the report was distributed to be discussed at the next meeting.

Engineer's Report - None

5. **UNFINISHED BUSINESS: Administrative Assistant Position** - Becker mentioned Donna Bissinger will be starting on September 11, 2017. The temp, Julie, will stay on until 9/13/17.

Sick Leave Subcommittee - Becker noted there is no report. He recommends that all policies become part of the revised personnel manual.

NEW BUSINESS: Board met in an Executive Session at the beginning of the meeting and are ready to convey.

Action: "That the Board makes a three-part motion."

1. Chris Morton will be offered to resign or separate his employment following an employment investigation;
2. Gene Haldeman will be offered to retire or separate following an employment investigation;
3. D. Becker is authorized to take appropriate action in personnel matters concerning those individuals.

Motion: J. McCloud **Second:** R. Sheidy **Approved**

6. **BOARD MEMBER'S COMMENTS:** McCloud thanked the board on behalf of the cross-country coach. Murphy thanked Becker for his help bringing to their attention the personnel issue.

7. **ADJOURN: 8:08 PM**

Action: "That the Board adjourns the work session meeting."

Motion: K. Murphy **Second:** J. McCloud **Approved**

Respectfully submitted,

D. Becker, Authority Manager

Approved at 10/9/17 Meeting