

EAWA WORK SESSION MEETING MINUTES
August 1, 2018 - 6:30 PM

1. **CALL TO ORDER:** The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. Dale Teese. Members present: Rich Sheidy, Jeff McCloud, Rick Erb, Chuck Brewer and David Lewis. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Jason Bock, Operations Manager and Donna Bissinger, Administrative Assistant. Absent: Keith Murphy, Board Member and Michele Powl, Business Manager. Members of the Public: None
2. **PUBLIC COMMENT:** None
3. **REPORTS:**
 - a. **Manager's Report:**
 - i. **Mid-Year Budget Update:** The Board was provided a memo regarding the status of the Authority's budget through mid-year.
 - ii. **Mid-Year Consumption and Customer Update:** Reports were provided for the Board's review and discussion. Historically, individual water consumption is trending down with water saving appliances and water conservation fixtures being used.
 - iii. **Act 209 Pension Update:** Investments generally have been flat for the year as the bond market has softened. Herb Nix from Raymond James indicated that he has located a firm that can manage the self-directed option for employee investment should the Board as trustee choose to pursue that option. The Board indicated that the employees should have input on the decision.
 - iv. **September Meeting Date:** September 22 is the consensus date. Please confirm availability if not having done so already.
 - v. **Elizabethtown Borough Request:** The Borough requested a waiver of the connection and permitting fees and a waiver for financial security requirements as pertains to the construction of the new Borough Public Works Facility. The request for the waiver is comparable to that given to ERSA for their new building in 2014.

Action: "That the Board approves the Elizabethtown Borough request for a waiver of connection and permitting fees and requirement for financial security for improvements required for the new Public Works facility on South Market Street."
Motion: R Sheidy **Second:** C Brewer **Approved**
- Jeff McCloud abstained from the vote.
- vi. **Cornwall Quarry Update:** The H&K Group has been in contact with Alspach. He reported they are willing to meet with the Board and indicated they will probably ask for an additional extension of payment.

b. Operations Manager's Report: Bock provided the Board with his monthly report for the Board's review. He noted that the month started off dry and is now wet. The wells are presently at high capacity. In regards to the Market Street bridge construction EAWA will be repairing or replacing any water lines uncovered by the construction that need attention.

c. Engineer's Report: None

4. UNFINISHED BUSINESS:

a. Well No. 3 Update: The well was placed back in service on July 17. The present tank is 60 plus years old. Becker's recommendation is to replace the tank and to include this in the capital improvements plan for replacement next year. The Board consensus is to have GHD prepare a summary report for tank replacement to include in the capital budget.

Becker reported that EAWA has continued to assist the two properties that have been impacted by the springs in that area.

b. Fleet Vehicle Gasoline Cards: Becker provided the Board with information on the fleet cards recently obtained from the COSTARS program which includes both relief from fuel tax and a rebate. He noted that the rebate varies each quarter.

c. Spruce Street Project: The project has been postponed till next Spring and will take approximately four months to complete. The property owner on Spruce Street was contacted about construction easements. He has yet to respond. A fee amendment was requested by GHD for modifications to the project not in the original scope. An amended proposal was provided to the Board. The consensus of the Board was to proceed with the additional work identified by GHD.

5. NEW BUSINESS: None

6. BOARD MEMBER'S REMARKS: Brewer expressed his appreciation of the Budget synopsis.

7. EXECUTIVE SESSION: None

8. MEETING ADJOURNED: 7:32 PM

Action: "That the Board adjourns the work session meeting."

Motion: J. McCloud

Second: D. Lewis

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at the 9/10/18 Meeting