

**EAWA BOARD MEETING MINUTES
JULY 9, 2018 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Chuck Brewer, Rick Erb and David Lewis. Absent: Jeff McCloud and Del Becker, Authority Manager. Also present were George Alspach, Solicitor; Pete Lusardi, Engineer; Jason Bock, Operations Manager; Michele Powl, Business Manager; Donna Bissinger, Administrative Assistant; and Members of the public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 6/6/18 and Board Meeting Minutes of 6/11/18, as presented."

Motion: K Murphy **Second:** D Lewis **Approved**

5. REPORTS:

a. Manager's Report:

i. **Resolution 2018-5** – Dedication of water lines / Bill of Sale for Tiny Estates. LLC; Cash escrow deposit provided for 18-month maintenance security;

Action: "That the Board approves Resolution 2018-5 to accept the Bill of Sale for the dedication of water lines for Tiny Estates, LLC."

Motion: K Murphy **Second:** R Erb **Approved**

ii. **Personnel Qualifications** – Recognition of Operations Staff for recent certifications. Mitchell Burke – Obtained Subclass certification for Chemical Addition; Jackson Kalina – Obtained Subclass certification for Membrane Filtration and Distribution System; Andy Anderson – obtained Class B CDL.

Action: "That the Board recognizes the professional achievements of the Operations Staff and approves an increase in hourly rate for Jackson Kalina of \$1.39 per hour to \$19.75 and increase in hourly rate for Andy Anderson of \$.75 per hour to \$18.75. Retroactive to this current pay period."

Motion: R Erb **Second:** K Murphy **Approved**

iii. **Cornwall Quarry** – Met with Cornwall Borough Chief of Police. Swimmers at the quarry continue to be an issue, especially on hot days. EAWA installed additional NO TRESPASSING signage at locations recommend by the Chief on common access routes to the quarry used by swimmers.

- iv. **September Planning Meeting** – The Board was asked which of the following dates would work best for them. A Saturday morning in September: 8th, 15th, or 22nd. The general consensus for a date that works for everyone is the 22nd.
- v. **Mid-Year Budget Update** – Provided at August 1 Workshop meeting.
- b. **Operations Manager’s Report:** Bock provided his monthly report for the Board’s review.
- c. **Engineer’s Report:** None
- d. **Financial Reports:** Provided and reviewed by the Board.
 - i. Paid Bills Detail (*Operating Fund*) (6/27/18) distributed with package (\$31,991.85 for balance);
 - ii. Statement of *Operating* Revenues & Expenditures for period of JUNE YTD, distributed with package. Balance: \$1,866,761.48, Expenditures: \$103,669.85 & Income: \$38,597.29;
 - iii. Statement of *Capital* Revenues & Expenditures for period of JUNE YTD, distributed with package. Balance: \$6,079,178.25, Expenditures: \$52,325.00 & Income: \$55,783.46.

Action: “That the Board accepts the JUNE Statement of Revenues & Expenditures (Actual vs. Budget).”

Motion: C Brewer **Second:** D Lewis **Approved**

6. UNFINISHED BUSINESS:

- a. **Well No. 3:** The custom sized repair sleeve was received and the repair is scheduled for this week. Board Chairman Treese asked for a finished target date. Bock replied Thurs. the 12th and reviewed the current repairs with the Board.
- b. **SRBC:** The application was administratively completed for Well No. 5. The SRBC responded with a request for additional information.
- c. **Spruce Street Project:** The authority manager met with one of the two property owners regarding the temporary easement. Fee amendment from GHD received regarding the project will be discussed at the August 1 meeting.
- d. **Gas Cards:** The Board discussed checking into Rhoads Energy for better pricing.

7. NEW BUSINESS: None

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: “That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$23,457.10 (7/9/18) and *Capital* Fund Detail \$0.00 (7/9/18).”

Motion: K Murphy **Second:** R Sheidy **Approved**

9. BOARD MEMBER’S REMARKS: None

10. EXECUTIVE SESSION: None

11. ADJOURN: 6:58 PM

Action: “That the Board adjourns the regular meeting.”

Motion: K Murphy **Second:** D Lewis **Approved**

Respectfully submitted,

D. Becker, Authority Manager

Approved at 8/13/18 Meeting