

**EAWA BOARD MEETING MINUTES
JUNE 11, 2018 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Chuck Brewer, Keith Murphy, Jeff McCloud, Rick Erb and David Lewis. Absent: Donna Bissinger, Administrative Assistant. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Patrick Boggs, Engineer; Jason Bock, Operations Manager and Michele Powl, Business Manager; and Members of the public: None

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 5/2/18 and Board Meeting Minutes of 5/14/18, as presented."

Motion: R Sheidy **Second:** J McCloud **Approved**

5. REPORTS:

a. Manager's Report:

- i. **DEP Regulatory Update** – Final Rule making for Chapter 109 amendments is expected on June 28, 2018. Chapter 109 contains the PA state laws governing public water systems. The impact to EAWA includes increased fees and reporting requirements. Community Water Systems annual fee will increase to \$20,000 (10,000 to 25,000 population served) which will go into effect in 2019.
- ii. **New Service Vehicle** – Delivery was taken on June 1; a photo was provided to the Board.
- iii. **Stream Erosion** – Becker provided the Board with the stream restoration report from GHD with their recommendations on how to stem the erosion of the stream that runs next to the reservoir for the Board to review and discuss at a later date.
- iv. **Cornwall Dry Hydrant** – Cornwall Borough Authority contacted EAWA regarding potential emergency access to the quarry water. Becker's recommendation is for Cornwall Borough Authority to draft an agreement for EAWA consideration to add a dry hydrant near the pumping station for emergency fire department access in case of a fire.

b. Operations Manager's Report: Report provided at June 6 meeting; The Board further discussed the leak at Well # 3. Presently the well has been shut down until the repair is completed.

c. **Engineer's Report:** Boggs with GHD has proposals to discuss at a later date. Becker commented he is in the process of contacting the homeowners for the N Spruce Street project.

d. **Financial Reports:**

- i. Paid Bills Detail (*Operating Fund*) (5/29/18) distributed with package (\$146,680.06 for balance);
- ii. Statement of *Operating* Revenues & Expenditures for period of MAY YTD, distributed with package. Balance: \$1,745,224.61, Expenditures: \$225,096.32 & Income: \$127,225.53;
- iii. Statement of *Capital* Revenues & Expenditures for period of MAY YTD, distributed with package. Balance: \$6,075,719.79, Expenditures: \$3,315.43 & Income: \$25,922.84.

Action: "That the Board accepts the MAY Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: K Murphy **Second:** C Brewer **Approved**

6. **UNFINISHED BUSINESS:**

a. **UGI Easement:** The agreed payment was received.

b. **Design Manual Amendment regarding Separation of Service:**

Current: "For the above situations the affected property owner(s) shall be required to install a separate service line connection, at their own expense. However, at a minimum, a second curb stop box shall be installed, at EAWA's expense, from the shared lateral prior to entering the building / units in order to provide water turn-off for emergencies or termination of service. Assuming the repairs / replacements are not associated with an increase in usage or EDUs, the owners will be relieved from having to pay for the associated tapping fee (capacity and distribution). The actual design and layout of service connection and curb box shall be approved by EAWA to ensure a cost-effective installation and impact to both the owner and municipal facilities (curb, sidewalk, road, etc)."

Recommended Revision: For the above situations the affected property owner(s) shall be required to install a separate service line connection, at their own expense. However, at a minimum, a second curb stop box and curb stop valve shall be provided, at EAWA's expense, for installation by the property owner's plumber, from the shared lateral prior to entering the building / units in order to provide water turn-off for emergencies or termination of service. If necessary to complete the installation, EAWA will provide an additional curb box and curb stop valve for the other impacted property for installation by the appropriate plumber. Additional materials to complete the installation may be provided by EAWA if deemed necessary to complete the installation, however, it is the responsibility of the property owner of the shared connection to complete the installation to EAWA standards and

requirements. The property owners are responsible for providing and installing all other materials required to complete the installation. Assuming the repairs / replacements are not associated with an increase in usage or EDUs, the owners will be relieved from having to pay for the associated tapping fee (capacity and distribution). The actual design and layout of service connection and other materials necessary shall be approved by EAWA to ensure a cost-effective installation and impact to both the owner and municipal facilities (curb, sidewalk, road, etc).

Action: "That the Board approves the Design Manual revisions for separation of service."

Motion: J McCloud **Second:** K Murphy **Approved**

At the end of the paragraph add the sentence: If the existing facilities are not in compliance with EAWA's standards they must be replaced with materials that do comply.

Action: "That the Board approves the revised revision of the for separation of service."

Motion: J McCloud **Second:** K Murphy **Approved**

7. NEW BUSINESS:

- a. **Fuel Purchases:** EAWA has applied to the COSTARS Program with the Commonwealth for fleet cards to replace the Worley & Obetz Pacific Pride gas cards.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$25,445.42 (6/11/18) and *Capital* Fund Detail \$52,325.00 (6/11/18)."

Motion: K Murphy **Second:** R Sheidy **Approved**

9. BOARD MEMBER'S REMARKS: David Lewis needs a shirt and ID card.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:24 PM

Action: "That the Board adjourns the regular meeting."

Motion: C Brewer **Second:** R Sheidy **Approved**

Respectfully submitted,

D. Becker, Authority Manager

Approved at 7/9/18 Meeting