

**EAWA WORK SESSION MEETING MINUTES**  
**June 6, 2018 - 6:30 PM**

1. **CALL TO ORDER:** The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Keith Murphy. Members present: Rich Sheidy, Jeff McCloud, Rick Erb, and David Lewis. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Jason Bock, Operations Manager and Donna Bissinger, Administrative Assistant. Absent: Dr. Dale Treese, Board President, Chuck Brewer, Board Member and Michele Powl, Business Manager. Members of the Public: None
2. **PUBLIC COMMENT:** None
3. **REPORTS:**
  - a. **Manager's Report:**
    - i. **Shared Connection Separation Update:** The Authority Manager provided the Board with a copy of EAWA's present policy with his recommendation that the policy be revised. The Board reviewed and discussed the present policy. The revised policy language will be presented at the next Board meeting.
    - ii. **Website Update (2018 Special Project):** Mile 6 has been designated as our web site design firm. To the benefit of both, EAWA will be sharing web site design services with ERSA. Each of the sites will be reconstructed with staff training on use included. EAWA and ERSA will be able to update their web site content independently. EAWA's web site is expected to go live this October or November.
    - iii. **SRBC Well No. 5:** Public notification must be redone due to an administrative error on our part.
  - b. **Operations Manager's Report:** Bock provided the Board with his monthly report and reported there is a possible leak on the pipe or the coupling of a 36" underground pipe on the detention tank at Well # 3. EAWA may need to hire outside assistance to excavate and repair.
  - c. **Engineer's Report:** None until the next Board meeting.
4. **UNFINISHED BUSINESS:**
  - a. **West Ridge Road:** There are four (4) properties subject to mandatory connection in West Donegal Township. Letters have been sent to these property owners. A copy of the letter has been provided for the Board's review.
5. **NEW BUSINESS:** None
6. **BOARD MEMBER'S REMARKS:** None

**7. EXECUTIVE SESSION:** The Board adjourned to Executive Session at 7:15 PM concerning a personnel matter. The Board reconvened the Meeting at 7:25 PM.

**Action:** “That the Board approves an increase in the salary of Mitchell Burke by \$2.50 per hour.”

**Motion:** D. Lewis

**Second:** J. McCloud

**Approved**

**8. MEETING ADJOURNED: 7:26 PM**

**Action:** “That the Board adjourns the work session meeting.”

**Motion:** J. McCloud

**Second:** D. Lewis

**Approved**

Respectfully submitted,

D. Becker, Authority Manager

***Approved at the 7/9/18 Meeting***