

**EAWA BOARD MEETING MINUTES
MAY 14, 2018 - 6:30 PM**

1. CALL TO ORDER: The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Chuck Brewer, Keith Murphy, and David Lewis. Absent: Jeff McCloud, Rick Erb, Pete Lusardi, Engineer and Jason Bock, Operations Manager. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Michele Powl, Business Manager; Donna Bissinger, Administrative Assistant; and Members of the public: Sean Buerger, UGI Representative and Brandon Pyle, UGI Engineer

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 4/4/18 and Board Meeting Minutes of 4/9/18, as presented."

Motion: R Sheidy **Second:** C Brewer **Approved**

5. REPORTS:

a. Manager's Report:

- i. **UGI Easement request for High Street Property** – The revised agreement was provided to the Board for review. UGI will install and maintain a Regulator Station with a row of arborvitae to screen the neighbor's view of the station. EAWA will maintain the shrubs after planting. UGI expects the installation to occur in June over a two (2) to four (4) week period.

Action: "That the Board approves the Public Utility Right of Way Grant."

Motion: C Brewer **Second:** D Lewis **Approved**

Action: "That the Board approves Resolution 2018-4 Easement Right of Way."

Motion: K Murphy **Second:** R Sheidy **Approved**

Action: "That the Board approves the Settlement Agreement with UGI."

Motion: D Lewis **Second:** K Murphy **Approved**

- ii. **Masonic UGRO Developer's Agreement** - Requested 8 EDUs for Bainbridge Road facilities. Contingent approval is waiting for a Letter of Credit / Security. The easement is to be provided by the Developer.

Action: "That the Board contingently approves the Developer's Agreement pending receipt of security."

Motion: K Murphy **Second:** R Sheidy **Approved**

iii. **Peach Alley Commons Agreement** - Requested 4 additional EDUs;

Action: "That the Board approves the Developer's Agreement for additional EDUs."

Motion: K Murphy **Second:** R Sheidy **Approved**

b. **Operations Manager's Report:** Report was provided at the May 2nd meeting;

c. **Engineer's Report:** None

d. **Financial Reports:** Provided to the Board for review.

i. Paid Bills Detail (*Operating Fund*) (4/20/18) distributed with package (\$37,399.48 for balance);

ii. Paid Bills Detail (*Capital Fund*) (4/20/18) distributed with package (\$6,641.39 for balance);

iii. Statement of *Operating* Revenues & Expenditures for period of APR YTD, distributed with package. Balance: \$1,909,366.13, Expenditures: \$139,164.64 & Income: \$662,415.27;

iv. Statement of *Capital* Revenues & Expenditures for period of APR YTD, distributed with package. Balance: \$6,053,112.38, Expenditures: \$146,405.39 & Income: \$45,499.45.

Action: "That the Board accepts the APR Statement of Revenues & Expenditures (Actual vs. Budget)."

Motion: C Brewer **Second:** D Lewis **Approved**

6. UNFINISHED BUSINESS:

a. **Act 205 Pension:** Raymond James/Fulton Financial and Conrad Siegel are exploring options for self-direction by participants. The Board Chairman requested a summary of the pros and cons for this type of pension plan before making any decisions and presentation to EAWA's participants.

7. NEW BUSINESS: None

8. **BILLS PAYABLE:** Unpaid Report was provided to the Board for review.

Action: "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$31,639.81 (5/14/18) and *Capital* Fund Detail \$3,315.43 (5/14/18)."

Motion: K Murphy **Second:** D Lewis **Approved**

9. **BOARD MEMBER'S REMARKS:** Brewer requested that after July 1st he and Becker work on the revisions to the sick leave policy. Sheidy commended the staff on expenditures as compared to the Budget.

10. EXECUTIVE SESSION: None

11. ADJOURN: 7:25 PM

Action: "That the Board adjourns the regular meeting."

Motion: K Murphy **Second:** D Lewis

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at 6/11/18 Meeting