

EAWA BOARD MEETING MINUTES
May 9, 2016 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Rick Erb, Keith Murphy, Chuck Brewer and Del Becker. Absent: Jeff McCloud. Also present were George Alspach, Solicitor; Mike Skelly, Manager; Gene Haldeman, Operations Manager; Grace Miller, Business Manager and Michele Powl, Administrative Clerk. **Other Attendees:** None.

2. PLEDGE OF ALLEGIANCE TO THE FLAG:

3. PUBLIC COMMENT: None.

4. APPROVAL OF PREVIOUS MINUTES:

Action: "That the Board approves the WS Meeting Minutes of 4/6/16 and the regular Board Meeting Minutes of 4/11/16, as presented."

Motion: K. Murphy **Second:** R. Erb **Approved**

5. REPORTS:

- a. **Manager's Report: Purchase Automated External Defibrillator** - Skelly said staff requests that the Board consider placing an AED in the lobby based on the demographics of EAWA's customers. He said staff met with a supplier that provided information on the Zoll AED, which walks the user through all the steps with pictures and voice commands. Skelly said the price of \$1,500 includes training. Murphy suggested obtaining the opinion of the paramedics about the quality of this particular unit. Sheidy asked if there are any legal liabilities. Alspach said individuals are covered by the Good Samaritan Law.

Action: "That the Board approves the purchase of the proposed AED or a similar product with a recommendation by Northwest EMS."

Motion: K. Murphy **Second:** C. Brewer **Approved**

SRBC - Skelly said after the Board's discussion on 5/4/16, he discussed with Alspach and Fisher on how to proceed. He said they collectively agreed that a second written response to the SRBC was required before the May 16 deadline. Skelly said he and Lusardi previously calculated that EAWA needs 1.94 MGD for ten years and 1.97 MGD for 15 years based on current usage and projected growth. Skelly noted that staff and consultants will meet to provide facts and narrative in the letter to the SRBC. Skelly said staff needs to determine an acceptable minimum for total system cap on water withdrawal to guide staff and consultants for legal approach and response. Becker asked if EAWA has ever approached the threshold on the 30-day running average. Skelly said he would check with Fisher. Becker said the SRBC is not looking at the usage on a daily

basis, but if the 30-day average increases and the growth is added it is how close we are to the threshold or over the limit. Treese asked Alspach what the fine amounts are that SRBC imposes for exceeding the threshold. Alspach said he couldn't locate any information but would continue his search. Skelly said the SRBC granted the postponement.

Board members expressed concern that EAWA provide a withdrawal rate that allows for growth, so an additional withdrawal request is not needed later. After some discussion, the Board determined that 1.97 MGD should be submitted to the SRBC as the minimum number for the total system cap on water withdrawal for the May 16 deadline. Staff will continue to research the figures and provide facts to the SRBC on how this system-wide cap impacts EAWA, customers and the potential growth for the area.

b. **Operations Manager's Report:** None.

c. **Public Works Director's Report:** None.

d. **Engineer's Report:** None.

e. **Financial Reports:**

i. Copies of Paid Bills statement (4/22/16) distributed with the package (\$49,195.48 for balance);

ii. Statement of *Operating* Revenues & Expenditures for period of APR YTD, distributed with package. Income: \$2,168,826.79 (inc. fund balance), Expenditures: \$612,383.38 (inc. debt principal & interest);

iii. Statement of Capital Revenues & Expenditures for period of APR YTD, distributed with package. Income: \$3,899,355.94 (inc. fund balance), Expenditures: \$89,153.26;

Action: "That the Board accepts the APR Operating Statement of Revenues & Expenditures (Actual vs. Budget), and Capital Fund Report."

Motion: R. Sheidy **Second:** K. Murphy **Approved**

6. UNFINISHED BUSINESS: Update on Native Plant Seminar, Rain Barrel Sale & Estimate for Rain Garden Project - Powl noted 44 people registered for the Native Plant Seminar on Saturday at Cornerstone Youth Center. She said 37 rain barrels were sold this year compared to 152 last year. She referenced the memorandum provided to the Board that outlined estimates for three options plus additional enhancements and other costs not included in the Rain Garden project. She recommended that the Board approves Option C (planting the bottom of the basin) and add an enhancement each year for educational purposes and improve the landscaping of the building.

Action: "That the Board approves Option C (bottom of the basin) in the amount

of \$8,000 for the 2017 Rain Garden project.”

Motion: K. Murphy **Second:** D. Becker

Approved

7. NEW BUSINESS: None.

8. BILLS PAYABLE: Refer to Unpaid Report;

Action: “That the Board pay bills listed on the statement of Unpaid Operating Fund Bills Detail totaling \$211,991.85 (5/9/16) and Capital Fund Detail \$23,455.80 (5/9/16).”

Motion: K. Murphy **Second:** C. Brewer

Approved

9. BOARD MEMBER’S REMARKS: None.

10. EXECUTIVE SESSION: Board met to discuss Personnel issues. No action was taken.

11. ADJOURN: 7:50 PM

Action: “That the Board adjourns the regular meeting.”

Motion: K. Murphy **Second:** R. Sheidy

Approved

Respectfully submitted,

M. Skelly, Authority Manager

Approved at 6/13/16 Meeting