

EAWA WORK SESSION MEETING MINUTES
April 4, 2018 - 6:30 PM

1. CALL TO ORDER: The EAWA Board meeting was held in the meeting room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Jeff McCloud, Rick Erb, Chuck Brewer and David Lewis. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Jason Bock, Operations Manager; Donna Bissinger, Administrative Assistant; Herb Nix, Fulton Financial Advisor/Raymond James and Patrick Boggs, Engineer. Absent: Pete Lusardi, Engineer and Michele Powl, Business Manager. Members of the Public: Jake Olweiler

2. PUBLIC COMMENT: None

3. REPORTS:

a. Manager's Report:

b. Conoy Crossing Update – A revised amendment to the Developer's Agreement was provided to the Board for approval. Olweiler updated the Board on the Developer's Easement Agreements which will be prepared for each property owner by attorney Jack Smith.

Action: "That the Board approves the amendment to the Developer's Agreement."

Motion: K Murphy **Second:** R Erb **Approved**

c. Act 205 Pension Investments Update – Herb Nix, Fulton Financial Advisor/Raymond James presented his report and recommendations to the Board. The Board concurred to maintain the present approach of conservative investments.

d. Act 205 Pension Contribution – Actuarial valuation received and summary was provided to the Board. After the review Brewer suggested that the Board look into EAWA employees managing their own funds. Becker will explore with Nix further options.

Action: "That the Board approves contribution of \$29,279.98 for FY2018 for the Act 205 Employees Pension Plan."

Motion: D Lewis **Second:** K Murphy **Approved**

e. Tiny Estates Water Extension Agreement – The developer agreed to the modifications suggested, contingent on the Board's approval. The authority is waiting for Construction Security and EDU Payment (10 EDUs initial, 10 additional EDUs by the end of 2019, 10 additional EDUS by the end of 2020 for a total of 30 EDUs)

Action: "That the Board approves the Water Extension & Development Agreement for Tiny Estates."

Motion: K Murphy **Second:** J McCloud **Approved**

- f. **DEP Notice of Violation** – Our laboratory missed a round of sampling at one location. As such, the missed monitoring must be noted on our 2017 CCR. The laboratory has indicated the violation was due to their scheduling error. A letter from DEP was provided to the Board for their review. The Board discussed with staff how this can be avoided in the future.
 - g. **Audit Presentation** – The auditors, Maher Duessel will present their findings at the next Board Meeting.
 - h. **Operations Manager’s Report:** Bock provided the Board with a report for the Board’s review. He noted Well 4 is having air in the water since the well levels have recovered, resulting in cloudy water. He was in contact with Kohl Brothers who were unable to determine the cause of the air issue. He has continued to monitor the air levels which have been decreasing. The water main flushings have been delayed due to the cold weather. The scheduled flushing information will be updated on EAWA’s web site. Bock also informed the Board that Burke is now licensed as a membrane operator & Kalina has recently passed some of the operator certification tests.
 - i. **Engineer’s Report:** Patrick Boggs from GHD reported that in a couple of months the Spruce Street water main replacement project will begin. Otherwise, he had nothing new to add.
4. **UNFINISHED BUSINESS:** Succession planning: No one at this time has been designated to replace C. Morton in the plan.
 5. **NEW BUSINESS:** None
 6. **BOARD MEMBER’S REMARKS:** Brewer inquired whether we had completed the revisions to the sick leave policy. Becker will schedule time to review the policy and commented that the plan continues to evolve.
 7. **EXECUTIVE SESSION:** None
 8. **ADJOURN: 7:34 PM**

Action: “That the Board adjourns the work session meeting.”

Motion: K Murphy

Second: C Brewer

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at 5/14/18 Meeting