

**EAWA BOARD MEETING**  
**February 12, 2018 - 6:30 PM**

1. **CALL TO ORDER:** The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Chuck Brewer, Jeff McCloud, Rick Erb and David Lewis. Absent: Pete Lusardi, Engineer and Jason Bock, Operations Manager. Also present were George Alspach, Solicitor; Del Becker, Authority Manager; Michele Powl, Business Manager; Donna Bissinger, Administrative Assistant and Members of public: None present.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG:**

3. **PUBLIC COMMENT:** None

4. **APPROVAL OF PREVIOUS MINUTES:**

**Action:** "That the Board approves the WS Meeting Minutes of 1/3/18 and Board Meeting Minutes of 1/8/18 (1/22/18), as presented."

**Motion:** C Brewer      **Second:** K Murphy      **Approved**

5. **REPORTS:**

a. **Manager's Report:**

- i. **Chemical Bid** – Public notification was on 1/18, bid receipt deadline was 2/2; Board reviewed the bid and awarded all to Univar with the exception of the Sodium Hypochlorite which will be purchased through COSTARS.

**Action:** "That the Board award the chemical bids as received."

**Motion:** J McCloud      **Second:** K Murphy      **Approved**

- ii. **CRIM Account Update:** Memo and statement was reviewed by the Board. The consensus is to continue with the allocations conservatively.
- iii. **Act 205 Pension Account Update:** Becker reviewed the existing plan with the board. Our representative has offered to address the board with strategies for the pension plan. The board was receptive to having him attend a future meeting.

b. **Operations Manager's Report:** His report was provided at the February 7<sup>th</sup> meeting.

c. **Engineer's Report:** None

d. **Financial Reports:** Were presented to the board for their review.

- i. Paid Bills Detail (*Operating Fund*) (1/22/18) distributed with package (\$87,445.26 for balance);
- ii. Paid Bills Detail (*Capital Fund*) (1/22/18) distributed with package (\$37,886.97 for balance);

- iii. Statement of *Operating* Revenues & Expenditures for period of JAN YTD, distributed with package. Balance: \$1,584,570.42, Expenditures: \$168,719.47 & Income: \$679,072.73;
- iv. Statement of *Capital* Revenues & Expenditures for period of JAN YTD, distributed with package. Balance: \$6,203,784.29, Expenditures: \$37,886.97 & Income: \$19,034.80.

Becker brought to the Board's attention that he will be adding a summary at the end of the statement of Operating Revenues & Expenditures and the Statement of Capital Revenues & Expenditures Reports each month.

**Action:** "That the Board accepts the JAN Statement of Revenues & Expenditures (Actual vs. Budget)."

**Motion:** D Lewis      **Second:** K Murphy      **Approved**

**6. UNFINISHED BUSINESS:** EAWA Authority Manager, engineer and solicitor met with the developer for Conoy Crossing Phase 3 project, their engineer and solicitor. They indicated they are going to ask for some relief from the water main extension. Becker asked them to prepare a letter to the board detailing their requests prior to the next meeting. They would like to meet with the board in March.

**7. NEW BUSINESS:** None

**8. BILLS PAYABLE:** Refer to Unpaid Report;

**Action:** "That the Board pays bills listed on statement of Unpaid *Operating* Fund Bills Detail totaling \$59,407.41 (2/12/18) and *Capital* Fund Detail \$25,060.37 (2/12/18)."

**Motion:** K Murphy      **Second:** J McCloud      **Approved**

**9. BOARD MEMBER'S REMARKS:** Murphy requested a report on delinquent accounts for the March Work Session Meeting. Brewer inquired if anything is being done with an interconnect for Mount Joy Borough and operations with Bainbridge. Becker indicated that since Mount Joy Borough is currently constructing their new water treatment facility it hasn't been a priority for them and Bainbridge has hired staff.

**10. EXECUTIVE SESSION:** Board adjourned at 7:04 PM to discuss a legal matter.

**Action:** "That the Board adjourns the meeting for an executive session."

**Motion:** R Sheidy      **Second:** C Brewer      **Approved**

**12. ADJOURN:** 8:05 PM

Respectfully submitted,

D. Becker, Authority Manager

**Approved at 03/12/18 Meeting**