

EAWA WORK SESSION MEETING MINUTES
February 1, 2017 - 6:30 PM

1. CALL TO ORDER:

The EAWA Board meeting was held in the Meeting Room at 211 W. Hummelstown St. and was called to order at 6:30 P.M. by Dr. C. Dale Treese. Members present: Rich Sheidy, Keith Murphy, Jeff McCloud, Rick Erb and Chuck Brewer. Also present were George Alspach, Solicitor; Gene Haldeman, Operations Manager; Del Becker, Authority Manager; and Michele Powl, Administrative Clerk. Members of the Public: none present.

2. PUBLIC COMMENT: None.

3. REPORTS:

Chemical Bid - Becker noted he needs to investigate the cost of one of the highest priced chemicals and determine if there is a different option to purchase. He said Haldeman has sufficient of chemicals on hand. Becker said he will provide results for approval at the next meeting.

Conoy Crossing Phase 2A - Becker stated he received the bill of sale for the dedication of water mains for Phase 2A, land has been recorded with Lancaster County, and have the letter of credit. Murphy asked if the streets were turned over to the Borough. Treese said yes; the developer requested a waiver of the 18-month letter of credit, but the Borough denied the request, and the developer had to provide the 18-month letter of credit.

Action: "That the Board accept the Bill of Sale for the dedication of water mains associated with Conoy Crossing Phase 2A subdivision, and the associated 18-month maintenance security LOC."

Motion: K. Murphy **Second:** J. McCloud **Approved**

Statement of Financial Interest and Board Member Information - Becker distributed contact information and term dates to each Board member and asked they verify the information. He requested that the Statement of Financial Interest forms be returned by the next meeting on 2/13/17. Becker noted he would provide a copy to each member as to what they filled out last year.

2016 Financial Results - Becker provided pre-audit numbers for last year. The average monthly income was \$263,000 and \$199,000 for monthly expenses, which are subject to verification at the audit. He said the numbers included the transfer of \$50,000 to Capital Reserve.

2016 Audit - Becker noted Trout, Ebersole, & Groff, LLP will start the audit on 2/16/17. Audit presented to Board in April 2017.

Capital Reserve Funds - Becker referenced the memo distributed in the agenda packet on the Capital Reserve Investments. Becker said we have two funds for Capital Reserves; an interest-bearing checking account and the CRIM account. Becker doesn't feel the need to have the amount of cash available in the checking account and he recommends that the Board transfer \$750,000 to the CRIM account to invest in short-term certificates of deposits with terms of 6 and 9 months in anticipation of higher interest rates.

Action: "That the Board approves the transfer of \$750,000 from the Capital Reserve account to the CRIM account and divided between 6-month and 9-month Certificate of Deposits."

Motion: K. Murphy **Second:** J. McCloud **Approved**

Elizabethtown College Seminar - Becker noted EAWA is conducting a seminar with Elizabethtown College on Monday at 4 pm for 30 engineering students, which they will learn about EAWA source water, and discuss how EAWA treats and distributes the water. Becker said the students will see how a state of the art treatment system works. He said he will conduct the seminar. Lusardi will provide information on the selection of the membranes, and Haldeman and Bock will provide tours of the plant.

Operations Manager's Report: Haldeman said he will provide figures on his report for installations and repairs for the month and year. He noted Pall serviced both membrane units, and the fiber module did not depreciate in performance. The six process controllers were replaced at all the EAWA facilities. Haldeman stated the GIS mapping is completed. He and Bock are exercising the mains in Mount Joy Township and will create mapping books. The Operation and Maintenance manuals are updated at all the sites. He will start leak detection. Treese asked about GIS mapping with the valves and hydrants. Haldeman said staff notes all the information on every valve and hydrants. Becker stated that when the help desk is implemented that all the information will be available to the technicians. Treese asked how lead testing and lead piping impacts EAWA. Becker said it may be an immediate impact. He said the chemical in question with the chemical bid helps to coat the interior of the pipe to keep the lead in place. The cost is 100% higher. Haldeman stated EAWA did testing this past year and passed. He said EAWA replaced all of the lead service lines. Treese said the problem would be the interior piping with the older homes.

Engineer's Report: Becker noted Lusardi will meet with staff to discuss the bridge project on Market St. and higher priority line replacement.

4. **UNFINISHED BUSINESS:** None.

5. **NEW BUSINESS:** None.

6. **BOARD MEMBER'S COMMENTS:** Murphy asked about investigating the costs for connecting Victoria's Pond to public water. Becker said he will address with Lusardi. Becker noted there are three developments in review: Hoffer Subdivision, Westbrooke Subdivision and ERSA Drive Subdivision. Treese suggested that

Becker contact Masonic Village about connecting to public water. Becker said he would contact them before the March meeting. Brewer asked if EAWA has enough water to service a big box store and Masonic Village. Becker said yes. Haldeman suggested the Board look at replacing the water line from the reservoir to the water plant. Becker said he will discuss with Lusardi. Sheidy asked about the status with Bainbridge Water Authority. Haldeman stated they hired an operator. McCloud asked if we are still in a drought. Haldeman said yes. Becker added that DEP said conditions improved but still under drought. Erb had no comment. Brewer asked if there are any plans for the old plant. Becker said the next task would be to do a facility study for the old plant. He said it does provide services we need for equipment storage and the clear wells. He would like to update and bring the building up to code.

7. EXECUTIVE SESSION: Board met briefly to discuss a Personnel issue. No action was taken.

8. ADJOURN: 7:20 PM

Action: "That the Board adjourns the work session meeting."

Motion: K. Murphy

Second: R. Sheidy

Approved

Respectfully submitted,

D. Becker, Authority Manager

Approved at 3/13/17 Meeting