

EAWA WORK SESSION MEETING AGENDA
January 3, 2018 - 6:30 PM

1. CALL TO ORDER:

2. PUBLIC COMMENT:

3. REORGANIZATION: See Attached Resolution;

Action: "That the Board adopts Resolution 2018-1, approving Board Officers and terms for 2018."

Motion:

Second:

4. REPORTS:

a. Manager's Report:

i. SRBC Notice of Violation: Received for exceeding maximum daily withdrawal from Well No. 7 (Rheems) on September 26, 2017. Withdrawals did not exceed the limit that day; reporting error due to a typo. An appeal has been filed with the Commission.

ii. Chemical Bid - Public notification for 1/15/18; Deadline for receipt 1/31/18; Award on 2/7/18;

iii. 2017 Year-end Billing figures - see attached;

b. Operations Manager's Report:

c. Engineer's Report:

5. UNFINISHED BUSINESS:

i. Conoy Crossing Update:

a. Meeting of the municipalities and authorities attended on December 21, 2017.

b. Estimated engineering fee for Maytown Road water service extension.

6. NEW BUSINESS:

i. Resolution 2018-2: see attached Resolutions 2018-2;

Action: "That the Board adopts Resolution 2018-2, Authorizing and Approving Certain Officers to Execute Official Documents for 2018."

Motion:

Second:

ii. Resolution 2018-2: see attached Resolutions 2018-3;

Action: "That the Board adopts Resolution 2018-3, Authorizing and Approving Compensation Changes and Increases."

Motion:

Second:

iii. Policy Manual Update: revised definition of Normal Work Week:

Current: "The normal work week for Authority employees is Monday through Friday. However, the Manager specifically retains the right to schedule work and the days and hours to be worked adjust to circumstances that may arise."

Proposed: "The normal work week for Authority employees is from 7:00 AM Monday through 6:59 AM the following Monday and consists of specific time period[s] in which EAWA employees will be scheduled specific hours of work for routine duties and responsibilities and, as circumstances necessitate, hours of work for non-routine circumstances. The Manager specifically retains the right to adjust the work schedule and the days and hours to be worked to circumstances that may arise."

Action: "That the Board approves the revision to Paragraph 2.5.2 of the EAWA Personnel Policy Manual, revising the definition of Normal Work Week."

Motion:

Second:

7. BOARD MEMBER'S REMARKS:

8. EXECUTIVE SESSION:

9. ADJOURN: _____ PM